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State Plan on Aging

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HELENA MT

FM CLINTON W HESS DIR OFFICE OF AGING OFFICE OF HUMAN DEVELOPMENT DHEW
DENVER CO

TO DANIEL P KELLY CHIEF AGING SERVICES BUREAU DEPT OF SOCIAL &
REHABILITATION SERVICES PO BOX 1723 HELENA MT 59601

RT

COMMISSIONER FLEMMING'S OFFICE HAS ASKED I ADVISE YOU OF NEEDED ADDITIONAL ACTION STEPS TO THE EQUAL EMPLOYMENT OPPORTUNITY ATTACHMENT II-8. PLEASE RESPOND TO THIS OFFICE WITHIN 48 HOURS AS TO WHETHER OR NOT THESE ACTION STEPS CAN BE INCORPORATED IN THE FY 76 STATE PLAN.

1. REVISE AND UPDATE THE STATE AGENCY AFFIRMATIVE ACTION PLAN. ESTABLISH NEW OR REVISED GOALS WITH TARGET DATES AND ACTION STEPS FOR MEETING THOSE GOALS. ESTIMATED DATE OF COMPLETION DECEMBER 31, 1975.

2. EVALUATE QUARTERLY THE PROGRESS OF THE IMPLEMENTATION AND IDENTIFY PROBLEMS AT THE STATE AGENCY LEVEL AND PROVIDE ACTION STEPS FOR CORRECTION. ESTIMATED DATE OF COMPLETION QUARTERLY.

3. REVISE THE AFFIRMATIVE ACTION PLAN WITH THE ACTION STEPS THAT RESPOND TO THE RECOMMENDATIONS OF THE ADMINISTRATION ON AGING/CIVIL SERVICE COMMISSION AFFIRMATIVE ACTION ASSESSMENT REPORT. ESTIMATED DATE OF COMPLETION DECEMBER 31, 1975.

4. NOTIFY ALL AREA AGENCIES ON AGING AND TITLE VII NUTRITION PROGRAMS THAT AS A CONDITION OF APPROVAL ALL AREA PLANS AND TITLE VII PROPOSALS SHALL HAVE AFFIRMATIVE ACTION PLANS. FOR FY 76 AND EVERY FISCAL YEAR THEREAFTER, THE STATE AGENCY WILL NEITHER RENEW NOR GRANT NEW APPROVALS FOR AREA PLANS OR TITLE VII PROJECTS THAT DO NOT HAVE AN AFFIRMATIVE ACTION PLAN WHICH COMPLIES WITH THE CRITERIA SET FORTH IN AOA-II-75-11. ESTIMATED DATE OF COMPLETION NOVEMBER 30, 1975.

PART TWO PUBLIDJ0020

. MONITOR AND ASSESS ALL AREA AGENCIES ON AGING AND TITLE VII PROJECTS QUARTERLY REGARDING THE IMPLEMENTATION OF THEIR AFFIRMATIVE ACTION PLANS AND EVALUATE THEIR PROGRESS IN IMPLEMENTATION. ESTIMATED DATE OF COMPLETION QUARTERLY.

. PROVIDE TECHNICAL ASSISTANCE AND/OR TRAINING TO AREA AGENCIES AND NUTRITION PROJECTS REGARDING THE DEVELOPMENT AND IMPLEMENTATION OF THE AFFIRMATIVE ACTION PLANS. ESTIMATED DATE OF COMPLETION MARCH 31, 1976.

. REVIEW AND UPDATE THE AFFIRMATIVE ACTION PLANS INCORPORATING ALL THE CHANGES REQUIRED ANNUALLY. ESTIMATED DATE OF COMPLETION JULY 31, 1976.

SINCERELY YOURS,

/S/ CLINTON W. HESS

NNNN

171268 WLSDG

TO 44192124

ON 10-28-75 - Mailed by request

FEDERAL TEL

TELEPHONED BY

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY
OFFICE OF HUMAN DEVELOPMENT
WASHINGTON, D.C. 20201

RECEIVED
NOV 13 1975
DIRECTOR'S OFFICE

Administration on Aging

Mr. Theodore P. Carkulis
Director
Montana Department of Social and
Rehabilitation Services
P.O. Box 1723
Helena, Montana 59601

Dear Mr. Carkulis:

I have this day notified Governor Judge of my approval of the Montana State Plan on Aging for Fiscal Year 1976; however, I wish to call to your attention the following point which requires further action.

At my direction the Regional Director, Office of Aging, communicated to you a number of action steps relative to equal employment opportunity which were necessary to incorporate in the State Plan in order that I might approve the Plan. I have been informed by the Regional Office that you have agreed and have obtained the approval of Governor Judge, to include the prescribed action steps in the Plan. On the basis of this assurance I have approved the State Plan.

The Regional Office will be available to offer any needed assistance in assuring implementation of the agreed upon action program.

Very sincerely and cordially yours,

Arthur S. Flemming
Commissioner on Aging

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20201

Office of Human Development
Administration on Aging

Honorable Thomas L. Judge
Governor of Montana
State Capitol
Helena, Montana 59601

Dear Governor Judge:

I am pleased to inform you that the Fiscal Year 1976 State Plan on Aging for the State of Montana is approved for the period through September 30, 1976.

This approval does not extend to the Action Plan for Grants and Contracts to Minority Agencies and Organizations (EXHIBIT II.7). This reservation is not intended to suggest any deficiency in that part of the Plan, but rather to indicate that the content of that part of the Plan was not taken into consideration at this time. The Administration on Aging is currently formulating an overall, comprehensive policy governing minority grants/contracts. A draft policy will be shared with the States for comment. The final statement of this policy will be transmitted to each State in January, 1976. At that time, each State will be asked to submit the Minority Contractor/Grantee Action Plan complete with goals and timetables in keeping with the provisions of the final policy statement.

I am confident that working under the objectives outlined in your Plan, the older persons of Montana will be served in a most beneficial manner.

Very sincerely and cordially yours,

Arthur S. Flemming
Commissioner on Aging

STATE OF MONTANA
SOCIAL AND REHABILITATION SERVICES
Helena, Montana 59601

The Big Sky Country

THOMAS L. JUDGE
Governor

THEODORE CARKULIS
Director

October 3, 1975

Clinton W. Hess, Director
Office of Aging
Dept. Health, Education & Welfare
9017 Federal Office Building
19th and Stout Streets
Denver, CO 80202

Dear Clint:

At the direction of Governor Judge, the Montana Department of Administration, Equal Employment Opportunity Bureau is now developing the final policy and guidelines for a new statewide Affirmative Action Policy for all of Montana's State Agencies, the Montana Department of Social and Rehabilitation Services has been supplying input into the formation of these policies when requested.

Due to the revamping of the entire State Affirmative Action Plans and Policies, the Aging Services Bureau requests that it be allowed to operate under it's FY 75 Equal Employment Opportunity Plan, including the recommendations made in the OCR - AOA report. The Aging Services Bureau will be required to develop an Affirmative Action Plan, based on the policies developed by the Department of Administration, after the completion of those policies.

Currently the Department of Administration is projecting final approval of these policies and guidelines by May, 1976. Upon completion and acceptance of the statewide Affirmative Action Policy, the Aging Services Bureau will, within its delegated employment authority and responsibilities under the new policies, complete a supplement to this policy to fulfill its obligations and responsibilities to the State and the Administration on Aging. This supplement, along with the State Affirmative Action Policy will be transmitted to you by July, 1976.

The Department of Social and Rehabilitation Services and the Aging Services Bureau do not intend to ignore their responsibilities under Affirmative Action during this period of time. Policy development and implementation of the suggestions and recommendations contained within the OCR - AOA joint assessment report will be reviewed and in some cases have already been implemented. However, in order to avoid possible conflict with the new statewide Affirmative Action Plan still being developed, submission of a formalized plan by the Aging Services Bureau will need to be delayed until July of 1976.

The Department of Social and Rehabilitation Services and the Aging Services

Bureau will meet the requirements of the Administration on Aging within the time table specified above.

Sincerely,

Theodore Carkulis

Theodore Carkulis, Director
Social and Rehabilitation Services

TC/ DK/jm

CONDUCT OF PUBLIC HEARING(S) ON STATE PLAN

Prior to submission of this State plan for approval, a public hearing(s) on the content of the plan was conducted. The following is a description of how the hearing process and actual hearing(s) were conducted including the method by which public notice of the hearing(s) was given; date(s) and location(s) of the hearing(s); opportunities given to the State advisory committee on aging, area agencies, Title VII nutrition projects, and their advisory councils for prior review of the plan; number and categories of persons in attendance at the hearing(s); method by which State agency reviewed comments and suggestions after hearing(s); changes made in State plan, if any, as a result of meeting(s).

Written objections to and support of the State Plan were permitted, considered, answered and filed by the State Agency for ten days following the public hearing - through August 4, 1975. The comments received at this time consisted of one letter questioning the model project on the Nursing Home Ombudsman. The question was responded to and required no change in the plan. Neither the formal hearing nor the request for written comments necessitated changes in the plan as presented. The State Advisory Council reviewed the final draft of the State Plan prior to submission to the Governor.

STATE Montana

EXHIBIT II.5

FY 19 76

ACTION PLAN FOR INVOLVEMENT OF STATE ADVISORY COMMITTEE ON AGING AREA AGENCY ON AGING ADVISORY COUNCILS AND NUTRITION PROJECT COUNCILS

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to involve the State advisory committee, area agency and nutrition project councils in development and implementation of State plan, area plans and nutrition proposals respectively.

Major Action Steps	Estimated Date of Completion
Step 1 The State Agency will review all by-laws of the State Advisory Council, Area Agency Advisory Councils and Nutrition Project Councils to determine if they are fulfilling state and federal statutes with their currently assigned duties and responsibilities.	December, 1975
Step 2 The State Advisory Council, Area Agency Advisory Councils and Title VII Project Councils will have orientation sessions to discuss their duties, functions and responsibilities under state and federal statutes. At such sessions they will offer ways in which they may become more involved in senior citizens programs and activities.	March, 1976
Step 3 Recommendations submitted to the State Agency from the State Advisory Council, Area Agency Advisory Councils and Title VII Project Councils for their increased participation and involvement will be reviewed for their legality and applicability to their respective programs.	April, 1976
Step 4 Based on Action Steps 1, 2 and 3 of this Exhibit, the State Agency will provide technical assistance to the State Advisory Council, Area Agency Advisory Councils and Title VII Project Councils for revision of by-laws to increase their respective involvements.	July, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II.5

FY 19 76

ACTION PLAN FOR INVOLVEMENT OF STATE ADVISORY COMMITTEE ON AGING AREA AGENCY ON AGING ADVISORY COUNCILS AND NUTRITION PROJECT COUNCILS

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to involve the State advisory committee, area agency and nutrition project councils in development and implementation of State plan, area plans and nutrition proposals respectively.

Major Action Steps	Estimated Date of Completion
Step 5 The State Advisory Council, Area Agency Advisory Councils and Title VII Project Councils will review and comment on their respective plans for service provision and administration prior to public hearing and again prior to submission to the correct funding agency.	October, 1976
Step 6 The State Advisory Council, Area Agency Advisory Councils and Title VII project councils will review operation of respective programs and make recommendations for the improvement of such programs under the respective plans.	October, 1976
Step 7	
Step 8	

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-9

FY 19 76

ACTION PLAN FOR TRAINING AND MANPOWER DEVELOPMENT

Content of Training To Be Provided	Category and Numbers of Persons for Whom Training Will be Provided	Proposed Dates of Training	Organization or Institution to Provide Training	Amount of Older Americans Act Funds to be Used	
				Title III	Title IV-A
1976 Governor's Conference on Aging	Montana citizens w/interest in Aging Programs	September, 1976	Aging Services Bureau	$2500.00	
Review and update of clinical nursing skills	15 - 25 outreach nurses	August, 1975	Staff Development	$1000.00	
Awareness Training	County Commissioners 50	October, 1975	Staff Development	$1000.00	
Training under Title (IV-A) Provided by Staff Development	(For balance of training see attached Title IVA Plan)				$20,000

TITLE IV-A TRAINING FUNDS

BUDGET EXPLANATION

SRS STAFF DEVELOPMENT DIVISION

Project Director will be an employee of the Montana Department of Social and Rehabilitation Services Staff Development Division. The SRS Aging Services Bureau will contract with the SRS Staff Development Division to coordinate and direct the training project. Three-fourths of the Project Director's salary will be paid from Title IV-A Training Funds and one-fourth will be paid from funds out of the SRS Youth Development Bureau. The Staff Development Division will also be responsible for reimbursing trainees who come to the conferences and workshops. The proposed budget is as follows:

1.	Project Director, three-fourths time	$9,645
	Fringe benefits, three-fourths time, at 13.5%	1,302
	Indirect Cost, three-fourths time, at 17.5%	1,916
2.	Staff Travel, three-fourths time	1,875
3.	Trainee Travel, per diem and tuition	5,262
	TOTAL	$20,000

STATE Montana

FY 19 76

FUNCTIONAL STATEMENT FOR
SINGLE ORGANIZATIONAL UNIT

Set forth in detail the functions performed directly by the single organizational unit. Specify which functions, if any, are performed by another unit(s) of the State agency or another State agency under the supervision of the single organizational unit.

The Department of Social and Rehabilitation Services has delegated the authority and responsibility to administer Title III and VII of the Older American's Act of 1965 as amended, and any other titles within the act that may become the agencies responsibility to the Aging Services Bureau of the Community Services Division of the Department of Social and Rehabilitation Services.

The Aging Services Bureau is not divided into specific units responsible for planning, coordination, administration, evaluation, or technical assistance. The Aging Services Bureau employs specialists to carry out the above mentioned functions.

The Aging Services Bureau Administrative Officer/Planner has the responsibility of providing technical assistance in the development of the annual Area Plans. The State Plan for the Montana Aging Services Bureau is a direct reflection of those objectives and priorities identified by the Area Agencies as target functions for any given fiscal year. Sections of the Plan dealing with coordination, administration, evaluation and technical assistance are implemented by the entire staff of the Aging Services Bureau consisting currently of the following positions:

1 Bureau Chief
1 Dietitian II
1 Administrative Officer/Planner
1 Administrative Officer/Foster Grandparent Director
1 Administrative Officer/Model Project Director
1 Administrative Officer/Resource Specialist
3 Community Organization Workers
1 Financial Management Specialist - SRS, Fiscal Bureau
1 Trainer - SRS, Staff Development Division

FUNCTIONAL STATEMENT FOR
SINGLE ORGANIZATIONAL UNIT

Set forth in detail the functions performed directly by the single organizational unit. Specify which functions, if any, are performed by another unit(s) of the State agency or another State agency under the supervision of the single organizational unit.

Responsibilities For State Plan Implementation Are As Follows:

Bureau Chief: Overall administration of the Plan and specifically all relations with the State Advisory Council (with input from other staff as requested).

Dietitian: Implementation of the Title VII Nutrition Program within the State, including technical assistance, assessment, training and coordination. (Input and assistance from other staff as requested).

Administrative Officer/Planner: Technical Assistance on preparation of Area Plans, Title VII program plans; responsibility for overall preparation of State Plan; on site monitoring, assessment and technical assistance as requested; Affirmative Action Officer.

Administrative Officer/Foster Grandparent Director: Overall administration of Foster Grandparent Program under limited supervision of Bureau Chief.

Administrative Officer/Model Project Director: Under limited supervision of Bureau Chief, overall administration of Model Information and Referral Project and annual development and distribution of State Resource book.

Administrative Officer/Resource Specialist: Model Project Officer for Ombudsman Program; identifies, coordinates and communicates with alternate resources for programs under the Older Americans Act. Reviews Model Projects of other states to determine feasible implementation of programs within Montana.

Community Organization Specialists: Field Representatives responsible for day-to-day technical assistance, quarterly assessments of Title III Area Agencies, coordination of programs and project review and monitoring of Title III and Title VII.

Fiscal Management Specialist: Responsible for all accounting and financial management of the programs under the Older Americans Act.

Trainer: Responsible for all training under Title III and Title IV-A under the Older Americans Act. Designs, coordinates and implements all training requested through the Aging Services Bureau.

STATE ADVISORY COMMITTEE ON AGING

I. The State Advisory Committee on Aging has [xx] has not [ ] reviewed the State plan prior to submission to the Governor

II. Describe the responsibilties, functions and composition of the State Advisory Committee on Aging

(10) The board of public education, the board of regents of higher education, the state board of education, the attorney general, and the superintendent of public instruction may create advisory councils, which shall serve at their pleasure, without the approval of the governor. They must file a record of each council created by them in the office of the governor and the office of the secretary of state in accordance with subsection (9) of this section.

(11) An advisory council may not be created to remain in existence longer than two (2) years after the date of its creation or beyond the period required to receive federal or private funds, whichever occurs later, unless extended by the governor, or by the board of public education, or by the regents of higher education, or by the state board of education, or by the attorney general, or by the superintendent of public instruction for those advisory councils created in the manner set forth in subsection (10) of this section. If the existence of an advisory council is extended, they shall specify a new date, not more than two (2) years later, when the existence of the advisory council ends, and file a record of the order in the office of the governor and the office of the secretary of state. The existence of any advisory council may be extended as many times as necessary.

(12) Specifically, the State Advisory Council on Aging has been formed to advise the Governor, the Department of Social and Rehabilitation Services, and the Aging Services Bureau and consider pertinent issues and advise on the implementation of the State Plan for Aging; to advise on all aspects of the nutrition program, including review of and advice on the State operational plan and feedback on State nutrition program and nutrition project from consumers. The Advisory Council shall furnish advice, gather information, and make recommendations but shall not administer programs nor set policy.

See Exhibit II.5 for increasing the involvement of the State Advisory Council.

REVIEW AND APPROVAL BY THE GOVERNOR
of
THE STATE PLAN ON AGING

I hereby approve and submit the State Plan on Aging for fiscal year 1976, which includes State objectives and action plans for implementation of the Title III and Title VII Programs and a commitment that the State will carry out these programs in keeping with the provisions of the Act, and all established regulations, policies and procedures.

_____ (Signed) _____

(Date) (Governor)

ATTORNEY GENERAL CERTIFICATION

I certify that _____
(Designated State Agency)

1) has the authority to prepare the State plan;

2) is the sole State agency responsible for administering the State plan;

3) is primarily responsible for coordination of State programs and activities related to the purposes of the Older Americans Act of 1965, as amended.

I further certify that nothing in this State plan is inconsistent with State law.

_____ Date

_____ Signature

_____ Title

STATE AUDITOR SUPPORT ASSURANCE

As Legislative Auditor for the State of Montana

I hereby guarantee that my Office will provide audit support to the Department of Social and Rehabilitation Services, Aging Services Bureau (Designated State Agency)

in auditing operations of area agencies on aging and

Title VII nutrition projects throughout the State.

August 14, 1975
Date

Morris L. Burnett
Signature

Legislative Auditor
Title

MORRIS L. BRUSETT
LEGISLATIVE AUDITOR

JOSEPH J. CALNAN
DEPUTY LEGISLATIVE AUDITOR

STATE OF MONTANA

Office of the Legislative Auditor

STATE CAPITOL
HELENA, MONTANA 59601
406/449-3122

August 14, 1975

Mr. Dan P. Kelly, Chief
Aging Services Bureau
Department of Social and Rehabilitation
Services
836 Front Street
Helena, Montana 59601

Re: Audit Responsibility for State Agencies

Dear Mr. Kelley:

Pursuant to conversations with Mr. Randal Bowsher of your office, this is to advise that, the Office of the Legislative Auditor is the state agency responsible for performing audits of state government programs. Section 79-2310, R.C.M. 1947, provides in part:

> "The legislative auditor shall
> (1) Audit the financial affairs and transactions of every state agency."

Under the provisions of this section, the Office of the Legislative Auditor, with its own staff or through contracts with Certified Public Accounting firms, conducts audits of all state agencies. If an agency requires an immediate audit, and the Legislative Auditor's staff is not available, the Legislative Auditor may contract with a CPA firm to conduct the audit at the agency's expense. As our audit schedule is set many months in advance, any special audit requirements should be discussed with this office so proper arrangement for an audit can be made.

If you have any questions, please advise.

Sincerely,

Morris L. Brusett

Morris L. Brusett
Legislative Auditor

MLB:ar

STATE Montana

FY 19 76

CONDUCT OF PUBLIC HEARING(S) ON STATE PLAN

Prior to submission of this State plan for approval, a public hearing(s) on the content of the plan was conducted. The following is a description of how the hearing process and actual hearing(s) were conducted including the method by which public notice of the hearing(s) was given; date(s) and location(s) of the hearing(s); opportunities given to the State advisory committee on aging, area agencies, Title VII nutrition projects, and their advisory councils for prior review of the plan; number and categories of persons in attendance at the hearing(s); method by which State agency reviewed comments and suggestions after hearing(s); changes made in State plan, if any, as a result of meeting(s).

State Plan mailed to all Area Agency offices, Title VII projects; State Advisory Council and State Agency field offices June 13, 1975. Plan was available for inspection at the Area Agencies, Title VII projects and state offices 8:00 a.m. - 5:00 p.m. Monday through Friday. Plan copies were given to the Clearinghouse on June 13, 1975.

Montana's five daily newspapers ran legal ad four times, once weekly, beginning the week of June 23, 1975; radio and television stations and weekly newspapers ran the legal ad once. The ad explained the availability of the State Plan; the location of the plans; the date, time and location of the public hearing.

The public hearing was held on July 23, 1975, 1:30 p.m., at the State Highway Department Auditorium, Helena, Montana. The hearing was conducted under Roberts Rules of Order. The State Agency Chief acted as Chairman; the Information and Education Specialist acted as Parliamentarian; the State Agency Planner and Nutritionist and Area Agency Directors were present to respond to any questions. Forty-five people attended the hearing and represented other State Agencies, a Human Resource District, an Area Agency Advisory Council, the State Advisory Council, A CAP Agency, the Montana Senior Citizen Association and the State Commission on Local Government. Opponents to the State Plan were called for three times; there were none. Proponents were called for three times; there were two and their testimony was duly recorded (the entire hearing was taped and is on file in the State Agency Office). The Chairman called for opponents and proponents to the State Plan for the last time; there were none. The hearing was then declared closed.

As the State Plan is a compilation of the seven Area Plans, additional public input was received indirectly since the Area Agencies all conducted a public hearing and received approval of their plans by their Area Advisory Councils prior to submission to the State Agency for final approval.

CONDUCT OF PUBLIC HEARING(S) ON STATE PLAN

Prior to submission of this State plan for approval, a public hearing(s) on the content of the plan was conducted. The following is a description of how the hearing process and actual hearing(s) were conducted including the method by which public notice of the hearing(s) was given; date(s) and location(s) of the hearing(s); opportunities given to the State advisory committee on aging, area agencies, Title VII nutrition projects, and their advisory councils for prior review of the plan; number and categories of persons in attendance at the hearing(s); method by which State agency reviewed comments and suggestions after hearing(s); changes made in State plan, if any, as a result of meeting(s).

Written objections to and support of the State Plan will be permitted, considered, answered and filed by the State Agency for ten days following the public hearing - through August 4, 1975. The State Advisory Council will review the final draft of the State Plan prior to submission to the Governor.

INDEX OF EXHIBITS

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Proposal to Conduct Demonstration Projects of Statewide Significance V.3

PART I: STATE OBJECTIVES

STATE Montana

EXHIBIT I-1

FY 19 76

SUMMARY LISTING OF STATE OBJECTIVES

Objective #1

Make available transportation facilities for 11,000 senior citizens through 45 transportation projects by October, 1976.

Objective #2

Provide nutrition services at 37 projects for 2,500 senior citizens by October, 1976.

Objective #3

Provide health services for 5,000 senior citizens through 28 projects by October, 1976.

Objective #4

Provide chore services for 2500 senior citizens through 15 projects by October, 1976.

Objective #5

Expand the range of services at 50 senior centers so that multi-purpose programs are available for 25,000 senior citizens by October, 1976.

Objective #6

Identify, inform and assist 7,000 additional senior citizens through six outreach programs by October, 1976.

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-1

FY 19 76

SUMMARY LISTING OF STATE OBJECTIVES
(Continued)

Objective # 7 - The Montana Department of Social and Rehabilitation Services, Community Services Division, Aging Services Bureau will coordinate with the agency responsible for administering Title XX of the Social Security Act - the Montana Department of Social Services, Community Services Division, Social Services Bureau- to pool additional funds for Montana's Senior Citizen programming under Titles III and VII of the Older Americans Act.

Objective # 8
Sign formal agreements between the SRS, Aging Services Bureau and the SRS Economic Assistance Division, SRS Visual Services Division, SRS Rehabilitative Services Division, SRS Staff Development Division, Lt. Governor's Office, Farm Home Administration, State Fuel Allocation Office, Dept. of Community Affairs, Human Resources Division, Governor's Manpower Planning Council.

Objective # 9

Establish a new Title VII project in PSA I and PSA VI during the first quarter of FY 76 and to serve a minimum of 100 meals per day five days a week at each project.

Objective #10
Establish a major Title VII site on the Flathead, Blackfeet, Fort Peck, Fort Belknap, Northern Cheyenne and Crow Indian Reservations, to be operated through existing Title VII projects and through the proposed two new projects in PSA's I and VI, during the first quarter of FY 76.

Objective #___

Objective #___

(Attach Continuation Sheets as Needed)

General Rationale for Statement of Objectives - Title III

Objectives 1 - 6 are a compilation of objectives obtained by review of the seven Area Agency plans submitted for funding for FY 76. As can be seen by the diagram below the objectives were assigned priorities based on the number of Area Agencies identifying a service or combination of services felt necessary within the planning and service areas.

The Montana Aging Services Bureau has based the entire State Plan including the objectives and action plans upon the needs identified and documented in the seven Area Plans.

The action steps contained within the Statement of Objectives and the action plans are aimed at providing the assistance necessary to enable the Area Agencies to successfully implement their Area Plans during their approved project year. As this plan is a compilation of the seven Area Plans the relevant data and documentation used in assigning priority to the objectives is not repeated within the Statement of Objectives but is on file in the Montana Aging Services Bureau office.

Objectives 7 and 8 are included at the request of the Administration on Aging. While the Montana Aging Services Bureau recognizes the importance of coordinating with other Social Service Agencies, the objectives concerning inter-agency agreements and Title XX are not assigned a major prioriy rating either within the State office or the Area Agencies.

Montana Aging Services Bureau already coordinates and cooperates very closely with the other state agencies in Montana. This coordination currently is not formalized to the degree desired by the Administration on Aging. However, the Aging Services Bureau is able to document a great deal of informal inter-agency coordination and pooling of funds. The Montana Aging Services Bureau will continue to attempt to formalize the coordination and cooperation we are currently enjoying.

	Area I	Area II	Area III	Area IV	Area V	Area VI	Area VII
Transportation	X	X	X	X	X	X	X
Nutrition	X	X	X	X		X	X
Health Services	X	X	X	X	X	X	X
Chore	X	X			X	X	
Senior Centers	X	X	X	X	X	X	X
Outreach	X	X	X	X	X		X

Whatever Happened to . . .

Gray Panthers: Aiming at New Targets

SEVEN YEARS AGO, Philadelphia social worker Margaret Kuhn and five friends set out to do something about improving the quality of life for older Americans. The movement came to be known, humorously at first, as the Gray Panthers.

Today, this group has grown to number several thousand active members of all ages in 45 chapters across the country. Their causes include expanded job opportunities and higher retirement benefits, better housing and health care for the elderly, the drastic scaling down of military spending and maintaining price labeling at supermarkets.

The Panthers actively ventured into the 1976 presidential campaign, presenting position papers to platform committees of both the Democratic and the Republican National Conventions.

Gray Panther militancy is closely geared to Kuhn's own views, reflected in such statements as these:

- "I do not regard wrinkles as hazards but as badges of distinction."
- "Sex doesn't end when you reach your seniority."
- "Some of us consider the standard-brand golden-age clubs as little more than glorified play pens."
- "Our outrage is properly directed against agencies that purport to serve our needs: nursing homes without nurses, medicare without a dollar for prevention of illness, retirement homes with admission fees of $10,000 minimum and no say about how our life's savings will be spent."

Militant actions. While the Panthers make headlines with their aggressiveness, their efforts supplement and, in many instances, parallel the objectives of older and larger organizations that seek to represent the 23 million persons in the U.S. who are 65 and older.

Closest in approach is the National Council of Senior Citizens, founded in 1961. Its 3 million members are organized into 3,500 clubs with close ties to organized labor.

An even larger organization of older Americans is the American Association of Retired Persons, founded in 1958 and now claiming more than 9 million members. The AARP emphasizes education and information, with a legislative staff in Washington, D.C., and in every State capital.

The Gray Panthers, on the other hand, emphasize direct action. In recent months, as one example, Panthers took part in picketing the White House. There were shouts of "Food for people, not for profit!" in protest against proposed cuts in the food-stamp program.

In New Jersey, Panthers staged a rally at a shopping mall to dramatize their demand that merchants who accept credit cards be required to give 5 per cent discounts to customers paying cash.

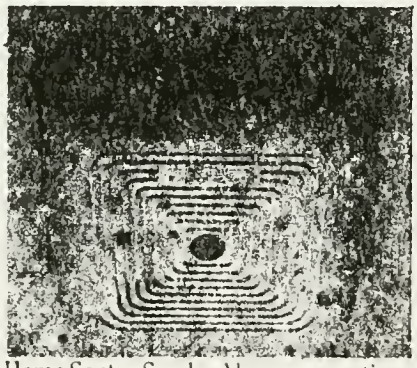
In Portland, Oreg., 50 Panthers marched on State medicare headquarters to protest alleged shortcomings in the program. Panthers carrying lighted candles visited 30 State legislators in an appeal for lower electricity rates.

Panthers have picketed businesses that discriminate against the elderly in hiring policies and are planning more such activities. They have formed national task forces—on housing, health, hunger, and "for a new economic system"—to further their goals.

Deciding which smoke alarm to buy could be one of your most important decisions. Here's why more families are choosing the Home Sentry® Smoke Alarm from GE than any other.

The Home Sentry Smoke Alarm from GE is an early-warning system that "sniffs" the air for the presence of smoke and sounds an alarm when smoke reaches it. Here are some of the reasons more families depend on the Home Sentry Smoke Alarm than any other smoke alarm.

The battery-operated Home Sentry Smoke Alarm is the *only* smoke alarm with a 3-point checking system to assure you the alarm and the entire system are in working order. It features a 12.6-volt Duracell® battery made especially for smoke alarms by P. R. Mallory & Co. Inc. And because it's battery-operated, the



Home Sentry Smoke Alarm can continue to function even if household power fails.

Of course, there's no way to guarantee against injury or loss of life in a fire; however, the Home Sentry Smoke Alarm from GE is intended to help reduce the risk of tragedy. And every Home Sentry Smoke Alarm is backed by the General Electric name and the quality and reliability it stands for.

The Home Sentry Smoke Alarm is compact and easy to install with common household tools. For more details and a demonstration, see your local GE dealer. Now's the time to buy one—or as many as your home may need. The Home Sentry Smoke Alarm could help you save your home and your family's lives.

GENERAL ELECTRIC

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 1).

Make available transportation facilities for 11,000 senior citizens through 45 transportation projects by October, 1976.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

Access to Services - transportation - is a high priority in all PSA's in the State. Public transportation is limited in the urban centers and virtually non-existent in the rural areas. Access to medical facilities, shopping centers, social events and other services can in many instances prevent and minimize institutionalization while allowing the senior citizen to maintain their independence and thus their dignity and self respect.

Transportation facilities will be provided through reduced fares on public transportation such as cab and bus companies; volunteer drivers who are reimbursed for mileage; and scheduled and unscheduled van and limousine service. At least 50% of the seniors served are low-income and minority. This represents 27 existing projects and 18 proposed projects.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Refund existing transportation projects.	December 1975
Step 2 Coordinate programs with RSVP, Title VII, meals-on-wheels, information and referral and senior citizen center projects.	December 1975
Step 3 Fund new transportation projects.	April 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(Continued)

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 4 Inform Area Agencies of sources of funding other than Title III.	October, 1976
Step 5	
Step 6	
Step 7	
Step 8	
Step 9	
Step 10	
Step 11	
Step 12	
Step 13	

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 2):

Provide nutrition services at 37 projects for 2,500 senior citizens by October, 1976.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

As with transportation, nutrition was listed as a high priority for senior citizens in the state. Although the increased Title VII funds will be fully utilized, there will still be areas and groups not covered by Title VII projects. In addition to improved health through improved nutritional status, meals programs are excellent programs for providing socialization, recreation, information and referral, outreach and nutrition education.

Meals will be provided at small congregate sites, in coordination with local school lunch programs, at local eating establishments and through home delivered programs. This represents 21 existing Title III projects and 16 proposed projects.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Expand and refund existing projects.	November, 1975
Step 2 Fund new projects.	May, 1976
Step 3 State nutritionist will be available to help in nutrition education programs at projects.	As requested October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 3).

Provide health services for 5,000 senior citizens through 28 projects by October, 1976.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

Health services will provide senior citizens with such programs as homemaker-home health aide, skilled home health services, multi phasic health screening, diabetes education and general health education programs. The main thrust of such programs is to reduce and prevent institutionalization through early and periodic diagnosis, referral, counseling and education and to supply limited care for those not requiring all of the facilities of a hospital.

These services will be made available in coordination with state, city and county health departments, senior centers and volunteer organizations. This represents 8 old projects and 20 proposed projects.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Assist Area Agencies in coordination with State Health Department.	February 1976
Step 2 Expand existing projects and refund.	March 1976
Step 3 Fund new health projects.	May, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 4)

Provide chore services for 2500 senior citizens through 15 projects by October, 1976.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

Chore - handyman - services are another way for senior citizens to remain in their own homes and thus retain their dignity and independence. These services include screen removal, window washing, general household chores, furnace care, replacement of plumbing fixtures and door locks, minor paint jobs and running of errands. Through these services seniors may not only remain in their own homes but remain there with a greater sense of security by eliminating potential accident causing hazards. This represents upgrading of 8 old projects and funding of 7 proposed projects.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Coordinate chore service projects with Health Departments, Home Health Agencies, County Commissioners and Welfare agencies.	November 1975
Step 2 Refund existing projects.	December 1975
Step 3 Fund new projects.	May, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 5).

Expand the range of services at 50 senior centers so that multi-purpose programs are available for 25,000 senior citizens by October, 1976.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

The senior center has been and continues to be the basis for nearly all senior citizen activities throughout the state. The basic center - a recreational meeting place - was the first Title III project funded in most counties in the state. As such, the center - an organization with community visability and support and the focal point for many senior activities - is a natural place to generate increased participation in new programs.

The programs offered through the centers in Montana will include health services, information and referral, transportation, telephone reassurance, escort, outreach meals, recreation and crafts, chore services, counseling, educational and volunteer activities.

The preceeding objectives - one through four - will be coordinated with senior center activities. The center programs will be coordinated locally with civic and fraternal organizations, city and county government, schools, Tribal Councils, health departments, RSVP, Title VII projects and Foster Grandparent programs. This represents upgrading of 26 old centers and funding of 4 proposed centers.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Review center grant applications to assure multi purpose programming.	November, 1975
Step 2 Refund existing senior centers.	December, 1975
Step 3 Assist Area Agencies with coordination with state and federal agencies such as Title VII projects and ACTION.	January, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(Continued)

Major Action Steps to Achieve Objective.	Estimated Date of Completion
Step 4 Repeat step one for new center grant applications.	April, 1976
Step 5 Fund new projects.	May, 1976
Step 6	
Step 7	
Step 8	
Step 9	
Step 10	
Step 11	
Step 12	
Step 13	

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 6)

Identify, inform and assist 7,000 additional senior citizens through six outreach programs by October, 1976.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

Many senior citizens either through isolation, physical or monetary incapacity or a basic aversion to federally funded programs do not make use of the services of a Title III project. The personal contact of the outreach programs in each PSA can overcome much of the above by identifying these seniors; explaining the services available to them and encouraging and assisting them to become involved.

Outreach will be a component of all the preceeding objectives - transportation, nutrition, health, chore and senior centers - in an effort to involve seniors in additional services. Seniors will be made aware of services and assisted in making use of them through the statewide information and referral network.

The majority of the senior citizens targeted for the outreach program will be low-income and minority older persons.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Publish and distribute annually revised state information and referral resource book to all relevant public and private agencies and programs.	July, 1976
Step 2 Review project applications for coordination with other programs.	January, 1976
Step 3 Fund outreach programs.	March, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(Continued)

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 4 Model Information and Referral Project continued on limited basis with state funds for the biennium.	June, 1977
Step 5 Compile local information and referral resource files.	July, 1976
Step 6	
Step 7	
Step 8	
Step 9	
Step 10	
Step 11	
Step 12	
Step 13	

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 7).

The Montana Department of Social and Rehabilitation Services, Community Services Division, Aging Services Bureau will coordinate with the agency responsible for administering Title XX of the Social Security Act - the Montana Department of Social Services, Community Services Division, Social Services Bureau - to pool additional funds for Montana's Senior Citizen programming under Titles III and VII of the Older Americans Act.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

To increase and/or improve the services currently offered to the elderly of Montana.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Provide input into plan under which the funds under Title XX will be allotted.	October , 1975
Step 2 Sign formal cooperative agreement with the Social Services Bureau for future funding and planning coordination.	October , 1975
Step 3	

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(For each objective complete one set)

Statement of Objective (# 8):

Sign formal agreements between the SRS, Aging Services Bureau and the SRS Economic Assistance Division, SRS Visual Services Division, SRS Rehabilitative Services Division, SRS Staff Development Division, Lt. Governor's Office, Farm Home Administration, State Fuel Allocation Office, Dept. of Community Affairs, Human Resources Division, Governor's Manpower Planning Council.

Rationale for Selection of Objective and Projected Impact Especially for Serving Low-Income and Minority Older Persons:

To increase and/or improve the services currently available to the elderly of Montana.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Formulate joint agreements.	October, 1975
Step 2 Sign joint agreements.	October, 1975
Step 3 Transmit agreements Area Agencies and Title VII projects.	December, 1975

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-2

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE III

(Continued)

Major Action Steps to Achiave Objective:	Estimated Date of Completion
Step 4 Hold joint meetings with all agreement signees to further coordinate funding and planning activities.	Monthly October, 1976
Step 5	
Step 6	
Step 7	
Step 8	
Step 9	
Step 10	
Step 11	
Step 12	
Step 13	

STATE Montana

FY 19 76

EXHIBIT I-3

STATEMENT OF STATE OBJECTIVES
TITLE VII

(For each objective complete one set)

Statement of Objective (# 9):

Establish a new Title VII project in PSA I and PSA VI during the first quarter of FY 76 and to serve a minimum of 100 meals per day five days a week at each project.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

During FY 74 and FY 75 a need for Title VII projects in all PSA's in Montana was documented. The senior citizens in all PSA's have expressed a desire to participate in Title VII projects. The state agency in the previous two fiscal years determined one of its major objectives to be the establishment of a Title VII project in each PSA when and if monies become available. The establishment of a Title VII project in a PSA frees Title III funds from smaller less comprehensive nutrition projects for use in other much needed Title III programs.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Assist potential projects in establishing site locations by surveying areas of greatest need.	September, 1975
Step 2 Develop procedures for getting projects operational in compliance with established Title VII requirements.	October, 1975
Step 3 Assist in coordination between Title VII projects and respective Area Agencies to prevent duplication of Title VII supportive services and Title III programs.	October, 1975

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT I-3

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE VII

(Continued)

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 4 Ensure Title VII Nutrition Project Council representation on respective Area Agency Advisory Council.	October, 1975
Step 5 Assist in necessary training for Title VII project staff for project operation.	Quarterly October, 1976
Step 6	
Step 7	
Step 8	
Step 9	
Step 10	
Step 11	
Step 12	
Step 13	

STATE Montana

EXHIBIT I-3

FY 19 76

STATEMENT OF STATE OBJECTIVES
TITLE VII

(For each objective complete one set)

Statement of Objective (#10):

Establish a major Title VII site on the Flathead, Blackfeet, Fort Peck, Fort Belknap, Northern Cheyenne and Crow Indian Reservations, to be operated through existing Title VII projects and through the proposed two new projects in PSA's I and VI, during the first quarter of FY 76.

Rationale for Selection of Objective and Projected Impact, Especially for Serving Low-Income and Minority Older Persons:

During FY 74 and FY 75 a need for Title VII projects in all PSA's in Montana was documented. The senior citizens in all PSA's have expressed a desire to participate in Title VII projects. The state agency in the previous two fiscal years determined one of its major objectives to be the establishment of a Title VII project in each PSA when and if monies become available. The establishment of a Title VII project in a PSA frees Title III funds from smaller less comprehensive nutrition projects for use in other much needed Title III programs.

The inherent, excessive, administrative costs necessitated by federal regulations for the operation of individual Title VII projects prevents the state agency from establishing separate Title VII projects on each reservation and also providing adequate services. Existing Title VII projects have had the training and are more experienced to more properly establish new sites and to set up the proper bookkeeping and participant reporting procedures. The Title VII sites on the reservations will be minority operated as is the existing reservation site on the Rocky Boy Indian Reservation. These sites will make Title VII services available to the senior citizen populations of all reservations which account for 43.8% of Montana's 60+ minority population.

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 1 Assist project and potential site staff in establishing reservation sites.	September, 1975
Step 2 Assist projects and sites in getting sites operational in compliance with Title VII requirements.	October , 1975
Step 3 Assist in coordination between Title VII sites and Area Agency VII to prevent duplication of Title VII supportive services and Title VII programs.	October , 1975

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

EXHIBIT I-3

STATEMENT OF STATE OBJECTIVES
TITLE VII

(Continued)

Major Action Steps to Achieve Objective:	Estimated Date of Completion
Step 4 Ensure minority representation on Title VII Nutrition Project Councils.	October, 1975
Step 5 Assist in necessary training for reservation site staff.	Quarterly October, 1976
Step 6	
Step 7	
Step 8	
Step 9	
Step 10	
Step 11	
Step 12	
Step 13	

PART II: ACTION PLANS

STATE Montana

EXHIBIT II-1

FY 19 76

ACTION PLAN FOR TECHNICAL ASSISTANCE

PART A - TITLE III

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to providing technical assistance to the programs and activities to be supported under Title III.

Major Action Steps	Estimated Date of Completion
Step 1 Based on a review of the Area Plans and quarterly assessments of each Area Agency, technical assistance will be provided to build the capacity of the Area Agencies.	Monthly October, 1976
Step 2 State Agency Field Coordinators will provide on site program, resource and fiscal assistance to Title III projects on request from Area Agencies.	Annually and by request October, 1976
Step 3 State Agency Planner and Financial Management Specialist will provide on site technical assistance to the Area Agencies.	Quarterly and by request October, 1976
Step 4 State Agency Financial Management Specialist will provide on site fiscal assistance to Title III projects on request from Area Agencies.	Annually and by request October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

EXHIBIT II-1

ACTION PLAN FOR TECHNICAL ASSISTANCE

PART A - TITLE III

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to providing technical assistance to the programs and activities to be supported under Title III.

Major Action Steps	Estimated Date of Completion
Step 5 State Agency Bureau Chief will provide on site technical assistance to Area Agencies.	Annually October, 1976
Step 6 State Agency Nutritionist, Resource Specialist, Foster Grandparent Director, Information and Education Specialist will provide on site technical assistance to Area Agencies.	By request October, 1976
Step 7 Area Agencies have requested on site technical assistance from Federal Regional Personnel.	Annually October, 1976
Step 8 Annually revised State Resource Book mailing list includes all Area Agencies, Area Councils, Title VII projects, Title VII Councils, State Advisory Council, County Councils, and Senior Centers.	Annually July, each year

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-1

FY 19 76

ACTION PLAN FOR TECHNICAL ASSISTANCE

PART B - TITLE VII

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to providing technical assistance to the programs and activities to be supported under Title VII.

Major Action Steps	Estimated Date of Completion
Step 1 Nutritionist will assist Project Directors in meeting their requirement to provide project staff training. Each project will be given this assistance at least once a year. Training will cover nutrition, federal requirements, budgeting and other administrative subjects and supporting services.	February, 1976
Step 2 The State Agency will provide training workshops for Project Directors and staff three times a year. Training will cover implementation of Federal Regulations and will provide the opportunity for interaction among Project Directors and promote a sharing of common goals, problems and solutions.	July, 1975 November, 1975 March, 1976
Step 3 Schedule Financial Management Specialist to visit projects for detailed fiscal assistance quarterly. Special visits will be made during the remainder of the project period when necessary.	Quarterly October, 1976
Step 4 Nutritionist will gather, review and distribute appropriate nutrition and nutrition education materials to projects. Nutritionist will develop appropriate lesson plans for project use and will assist local nutrition personnel in their efforts to provide bi-monthly classes for participants.	Monthly October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-1

FY 19 76

ACTION PLAN FOR TECHNICAL ASSISTANCE

PART B - TITLE VII

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to providing technical assistance to the programs and activities to be supported under Title VII.

Major Action Steps	Estimated Date of Completion
Step 5 The State Agency will assist nutrition projects with their public relations in news releases in the media. Statewide public relations will be coordinated with local projects and local media.	Monthly October, 1976
Step 6 The State Nutritionist will provide as much technical assistance as necessary and as requested to assure proper establishment and development of new Title VII projects in PSA's I and VI and additional sites on the Indian reservations of PSA VII.	Quarterly October, 1976
Step 7 State Agency Field Representatives will provide on site technical assistance to Title VII projects.	Monthly, as needed October, 1976
Step 8 Based on a continuous review of Title VII grant applications and quarterly assessments of each Title VII project , technical assistance will be provided to build the capacity of the Title VII projects.	As needed October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-2

FY 19 76

ACTION PLAN FOR ASSESSMENT
PART A--TITLE III

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to assessing the programs and activities to be supported under Title III.

Major Action Steps	Estimated Date of Completion
Step 1 On site visits by State Agency Staff to assess program and fiscal activities and Area Plan objective implementation by Area Agencies.	Quarterly October, 1976
Step 2 State Agency Field Representatives will attend Area Agency Advisory Council meetings.	Bimonthly October, 1976
Step 3 State Agency Planner will make on site visits to Area Agencies and review Area Agency information supplied for Federal Quarterly reports.	Quarterly October, 1976
Step 4 State Agency Financial Management Specialist will review and assess Area Agency and Title III monthly financial statements.	Monthly October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-2

FY 19 76

ACTION PLAN FOR ASSESSMENT
PART A--TITLE III

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to assessing the programs and activities to be supported under Title III.

Major Action Steps	Estimated Date of Completion
Step 5 Copy of completed assessment will be retained by Area Agencies and followup will be completed as per Action Plan for Technical Assistance, Part A, Step 1.	Quarterly October, 1976
Step 6 By request Federal Regional personnel will accompany State staff on at least one quarterly visit to an Area Agency.	Annually by request October, 1976
Step	
Step	

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-2

FY 19 76

ACTION PLAN FOR ASSESSMENT
PART B—TITLE VII

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to assessing the programs and activities to be supported under Title VII.

Major Action Steps	Estimated Date of Completion
Step 1 On-site visits to all projects quarterly. Project operations will be assessed. These operations will include: administration, record keeping, the meeting of set objectives, provision of supporting services in relation to participants, needs, meal quality, catering contract design and fulfillment, food service and meeting of federal regulations.	Quarterly October, 1976
Step 2 Will require, assess and comment on monthly reports from all projects which will include: monthly financial statements, monthly menu plans, monthly project council minutes, nutrition education class plans, monthly supporting services calendar, publicity and news releases and impact evaluations.	Monthly October, 1976
Step 3 The financial management specialist will assess fiscal matters of each project. Budgets and financial statements and records will be reviewed to see that money is being spent as allocated.	Monthly October, 1976
Step 4 As a follow up to and in conjunction with at least one quarterly visit during the project period will be devoted to the Comprehensive Project Operations Assessment Guide. Quarterly assessment copies will be forwarded to appropriate projects and follow up will be completed as per Action Plan for Technical Assistance, Part B, Step 8.	Quarterly, October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-2

FY 19 76

ACTION PLAN FOR ASSESSMENT
PART B—TITLE VII

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to assessing the programs and activities to be supported under Title VII.

Major Action Steps	Estimated Date of Completion
Step 5 State Agency Staff will assess nutrition projects quarterly and at the request of the State Agency nutritionist.	Quarterly As needed July, 1976
Step 6	
Step 7	
Step 8	

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

ACTION PLAN FOR COORDINATION

PART A – TITLE III

Set forth the major action steps, including estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities which will provide for the coordination of State planning and service activities and programs related to the purpose of Title III.

Major Action Steps	Estimated Date of Completion
Step 1 State Agency meets with representatives of Department of Intergovernmental Relations, Human Resources Division, Lt. Governor's Office, State Fuel Allocation Office, State Civil Defense Office, Farm Home Administration, Montana Low Income Organization, Montana Senior Citizens Association to coordinate activities and share information on sources of funding - Federal, State and local. This group will develop and distribute statewide, an information letter at least bi-monthly by September, 1975.	Monthly October, 1976
Step 2 State Agency meets with representatives of Montana United Indian Association, Montana Superintendent of Public Instruction, Montana Department of Intergovernmental Relations, Human Resources Division and Indian Affairs Unit, University of Montana, Department of Humanities to coordinate activities for Montana's American Indian population.	Monthly October, 1976
Step 3 All Montana Department of Social and Rehabilitation Services Division Administrators and Bureau Chiefs (see chart, Exhibit 1 - 3, this plan) to exchange information and coordinate program, fiscal and funding activities.	Monthly October, 1976
Step 4 State Agency meets with Montana Department of Social and Rehabilitation Services, Social Services Bureau, Youth Development Bureau and Developmental Disabilities Bureau to coordinate program, funding, and fiscal activities of Title XX of the Social Security Act.	Monthly October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

ACTION PLAN FOR COORDINATION

PART A – TITLE III

Set forth the major action steps, including estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities which will provide for the coordination of State planning and service activities and programs related to the purpose of Title III.

Major Action Steps	Estimated Date of Completion
Step 5 State Agency meets with representatives of Montana Department of Social and Rehabilitation Services Vocational Rehabilitation Division, Montana Association of Senior Citizens and Montana Department of Intergovernmental Relations, Planning Division to monitor and review local UMTA grant applications.	Bi-monthly October, 1976
Step 6 Publish and distribute revised State Resource Book to all state and federal agencies that can assist Montana senior citizens.	Annually July, 1976
Step 7 Provide local, state and federal level coordination for Area Agencies.	By request October, 1976
Step 8 State Agency will assist Area Agencies with local and statewide public relations.	As needed October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

ACTION PLAN FOR COORDINATION

PART B – TITLE VII

EXHIBIT II-3

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to providing technical coordination to the programs and activities to be supported under Title VII.

Major Action Steps	Estimated Date of Completion
Step 1 Title VII participants will be made aware of the toll free statewide I & R network. The State Agency shall provide the Title VII projects with State Agency I & R Resource Book.	Annually July, 1976
Step 2 Aging Services Bureau will coordinate with Adult Services and direct individual projects to purchase services from them to supplement Title VII programs in the areas of home delivered meals and support services.	December, 1975
Step 3 Throughout the year, Title VII Project Directors will meet with the respective Area Agency Directors to discuss individual project operations and to increase coordination of activities and prevent overlap of services. A member of the State Agency staff will also attend these meetings.	Quarterly, October, 1976
Step 4 One member of each nutrition project council will be a member of the appropriate Area Agency Advisory Council.	September, 1975

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

ACTION PLAN FOR COORDINATION

PART B – TITLE VII

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to carry out those activities related to providing technical coordination to the programs and activities to be supported under Title VII.

Major Action Steps	Estimated Date of Completion
Step 5 The State Agency will insure that Title VII Project Directors will be invited to respective Area Agency Council meetings and Area Agency Directors will be invited to respective Title VII Grantee Agency meetings.	Quarterly October, 1976
Step 6 State nutritionist will meet with present and new Title VII project directors and Area Agency VII Director to assure adequate coordination between Title VII sites and Title III programs on Indian Reservations.	Quarterly October, 1976
Step 7	
Step 8	

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-4

FY 19 76

ACTION PLAN FOR INFORMATION AND REFERRAL SOURCES

Set forth the major action steps, including estimated date of completion, the State agency plans to undertake for the fiscal year to further promote development of information and referral sources with a view toward achieving the long range goal identified by the Administration on Aging.

Major Action Steps	Estimated Date of Completion
Step 1 Publish and distribute 1,000 revised information and referral Resource Books of all possible programs and agencies that can assistolder Montanans. Book includes a list of all County Councils, Area Agencies, state and federal agencies, private agencies, senior centers, nursing homes, social security offices and Red Cross offices. The book is annually revised.	Annually July, 1976
Step 2 Hold seminars and workshops with social security offices and staff for follow up on SSI. Discuss and coordinate social security and state information and referral programs at the above meetings.	August, 1975
Step 3 Release radio and television spots that will demonstrate senior citizens doing what needs to be done for I & R and follow up. Regular news releases through all media services will inform seniors and the general public of the I & R services available. Aging Services staff appear on radio and television programs for additional publicity.	Monthly
Step 4 Direct and coordinate annual Governor's Conference on Aging at which eight workshops will be conducted and state, regional and national speakers will appear to bring all attendees up to date on senior citizens activities in the state and nation.	Annually September, 1975

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-4

FY 19 76

ACTION PLAN FOR INFORMATION AND REFERRAL SOURCES

Set forth the major action steps, including estimated date of completion, the State agency plans to undertake for the fiscal year to further promote development of information and referral sources with a view toward achieving the long range goal identified by the Administration on Aging.

Major Action Steps	Estimated Date of Completion
Step 5 Fourteen workshops will be presented throughout the state for Area Agency staff and Area and County Councils to make them continuously aware of state and federal requirements in meeting the needs of older Montanans.	Monthly and semi-monthly October, 1976
Step 6 Statewide information and referral network will be continued for the biennium with state funds through the state and area agencies.	July, 1977
Step 7 All area agencies are mailed a packet containing current information from the United States Congress, public and private agencies and foundations and all state agencies pertinent to senior citizens.	Weekly October, 1976
Step 8 All Title VII projects are mailed a packet containing the information listed in Step 7.	Weekly October, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II.5

FY 19 76

ACTION PLAN FOR INVOLVEMENT OF STATE ADVISORY COMMITTEE ON AGING AREA AGENCY ON AGING ADVISORY COUNCILS AND NUTRITION PROJECT COUNCILS

Set forth the major action steps, including the estimated date of completion, the State agency plans to undertake for the fiscal year to involve the State advisory committee, area agency and nutrition project councils in development and implementation of State plan, area plans and nutrition proposals respectively.

Major Action Steps	Estimated Date of Completion
Step 1 The State Advisory Council will review the FY 1976 State Plan prior to submission of the plan to the Governor.	Annually August, 1976
Step 2 The State Advisory Council will have an orientation meeting to discuss their duties and responsibilities under State law - see Exhibit IV.6 of this plan. Within the limits of legislation cited in Exhibit IV.6 the State Advisory Council will discuss further activities.	September, 1975
Step 3 Area Agency Advisory Councils will continue to be responsible for the selection and hiring of Area Agency Directors; selection of respective Area Agencies; monitoring and reviewing of respective Area Agency activities under annual Area Plans.	Bimonthly October, 1976
Step 4 Review the current activities of Nutrition Project Councils throughout the state to determine their currently assigned duties and responsibilities and if necessary provide technical assistance to increase their participation in project activities.	December, 1975

(Attach Continuation Sheets as Needed)

STATE Montana

FY 19 76

ACTION PLAN FOR INCREASING PARTICIPATION OF LOW INCOME AND MINORITY OLDER PERSONS AS BENEFICIARIES OF TITLE III AND TITLE VII PROGRAMS

Set forth the major action steps, including estimated date of completion, the State agency plans to undertake for the fiscal year to carry out activities which will increase participation of low-income and minority older persons in Title III and Title VII programs.

Major Action Steps	Estimated Date of Completion
Step 1 As the Native American Indian is the major minority (43.8%) within Montana, this Agency will continue to assist in the programming of services under Title III through the Reservation Area Agency on Aging (PSA VII).	Monthly October, 1976
Step 2 Title VII project sites will be established (minority operated) on all seven Reservations in Montana by this agency.	October, 1975
Step 3 Area Agencies and Title VII projects within the other six PSA's will continue their outreach efforts to reach additional minority and low income individuals - see Objective #6.	Monthly October, 1976
Step 4 Minority and low income participation on Title III and Title VII Advisory Councils will be assessed to insure adequate representation on these councils.	January, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-7

FY 19 76

ACTION PLAN FOR GRANTS AND CONTRACTS TO MINORITY AGENCIES AND ORGANIZATIONS UNDER TITLE III AND TITLE VII

Set forth the major action steps, including estimated date of completion, the State agency plans to undertake for the fiscal year to assure that contracts or grants under area plans and Title VII nutrition projects are operated by minority individuals, at least in proportion to their respective numbers in each planning and service area and throughout the State.

Major Action Steps	Estimated Date of Completion
Step 1 With the establishment of PSA VII on the Indian Reservations, the major minority (43.8%) within Montana is being served. All of the contractors of services, including the Area Agency, within PSA VII are minority operated. The State Agency will provide technical assistance to increase the capacity and expertise of these contractors in service provision.	Monthly October, 1976
Step 2 Each of the seven Reservations within PSA VII will receive a contract to provide Title VII services. All of these contracts will be let to minority operated agencies.	October, 1975
Step 3 While there is currently a lack of minority agencies within the other six PSA's, the Area Agencies will continue to explore the possibilities of contracting with minority agencies to provide services.	Ongoing October, 1976
Step 4 During the next Area Plan year the State Agency will closely review the attempts by the Area Agencies in contracting with minority agencies and will examine the next Area Agency plans in light of this review prior to refunding.	Quarterly October, 1976

ADDENDUM TO EXHIBITS II-6 AND II-7

In order to assure service delivery to the major minority within the state of Montana two major actions have been taken: 1) the formation of a seventh planning and service area with a minority operated Area Agency on Aging; and, 2) the funding of six new Title VII sites, one on each of the Indian Reservations not currently receiving Title VII funds.

Statistically the state shows the following figures for minority contractors:

Total Population 60+	99,171	
Total Minority Population 60+	4,567	
Percent Minority Population	4.6%	
*Total Area Agencies Approved	7	
**Total Minority Area Agencies	1	
Percent Minority Area Agencies	14%	(receives $54,961 or 11% of all available Title III funds)
Total Title VII Project	7	
***Total Title VII Minority Agency Subcontracts	7	(receive $75,000 or 10% of all available Title VII funds)

The funding of the PSA VII Area Agency, covering all seven Indian Reservations, and the subcontracts with the seven reservations for the Title VII services, provide service availability to 100% of the 60+ American Indian Reservation population under Titles III and VII of the Older Americans Act. As this minority group represents 43.8% of the total minority population of Montana, the Aging Services Bureau feels it is currently in full compliance with the requirements for both minority contracting and minority-low income service provision.

In addition, the remaining Area Agencies and Title VII projects do serve a reasonable number of low income and minority individuals. All the programs mentioned above have renewed their outreach efforts to increase low income-minority participation in FY 76.

* All seven Area Agencies are alloted funds on a formula basis including population, low-income, minority figures.

** All service awards granted under PSA VII Area Agency are administered and operated by minority operated agencies.

*** All services provided under the Title VII subcontracts are administered and operated by minority agencies.

STATE Montana

EXHIBIT II-8

FY 19 76

ACTION PLAN FOR EQUAL EMPLOYMENT OPPORTUNITY

Set forth the major action steps, including estimated date of completion, the Stage agency plans to undertake for the fiscal year to assure that an affirmative action program is implemented by the single organizational unit, and by each area agency and Title VII nutrition project.

Major Action Steps	Estimated Date of Completion
Step 1 The Aging Services Bureau has completed steps 1, 2, and 4 of its Action Plan for FY 75, See Exhibit II-8A. The Bureau will continue to operate under its Affirmative Action Plan for FY 75 until the completion of Montana's and the Montana Department of Social and Rehabilitation Services Affirmative Action Policy.	July, 1976
Step 2 The Montana Department of Administration, Equal Employment Opportunity Bureau is now developing the final policy and guidelines for a statewide Affirmative Action Policy for all State Agencies. The SRS Aging Services Bureau will supply input when requested into this policy and guidelines.	May, 1976
Step 3 Upon completion and acceptance of the Statewide Affirmative Action Policy, the SRS Aging Services Bureau will within its delegated employment authority and responsibility (See FY 75 State Plan Affirmative Action Amendment), complete a supplement to this policy and transmit it to AOA.	July, 1976
Step 4 Upon acceptance by AOA, the SRS, Aging Services Bureau will transmit the policy to the Area Agencies and Title VII projects as official guidelines for the final development of individual Area Agency and Title VII Project Affirmative Action Plans.	August, 1976

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-8

FY 19 76

ACTION PLAN FOR EQUAL EMPLOYMENT OPPORTUNITY

Set forth the major action steps, including estimated date of completion, the Stage agency plans to undertake for the fiscal year to assure that an affirmative action program is implemented by the single organizational unit, and by each area agency and Title VII nutrition project.

Major Action Steps	Estimated Date of Completion
Step 5 Area Agencies and Title VII projects will submit action plans based on guidelines in Step 4 as a requisite for continued funding for Area Plans and Title VII grant applications.	October, 1976
Step 6	
Step 7	
Step 8	

(Attach Continuation Sheets as Needed)

STATE MONTANA

EXHIBIT II-8A

FY 19 75 - Continuation

ACTION PLAN FOR EQUAL EMPLOYMENT OPPORTUNITY

Set forth the major action steps, including estimated date of completion, the Stage agency plans to undertake for the fiscal year to assure that an affirmative action program is implemented by the single organizational unit, and by each area agency and Title VII nutrition project.

Major Action Steps	Estimated Date of Completion
Step 1 Designated person in Aging Services Bureau to be responsible to monitor Equal Employment Opportunity activities for Bureau personnel and personnel of grantee agencies funded through the Bureau. COMPLETED JANUARY, 1975	January, 1975
Step 2 Strongly recommend to Community Services Division Administrator that the person to be employed as the Field Coordinator for Planning and Service Area VII - PSA VII is made up of Montana's seven Indian Reservations - be an individual with "bicultural awareness." NATIVE AMERICAN EMPLOYED FOR THIS POSITION JANUARY, 1975	February, 1975
Step 3 Require that Area Agencies in addition to meeting the criteria listed in Attachment II-42 also include an Affirmative Action Plan complete with goals and timetables with next project year's area plans prior to receiving state approval of area plans.	April, 1975
Step 4 Recommend to Administrator of Community Services Division that preference be given to qualified persons 60+ for any future employment within Aging Services Bureau. AS POSITIONS BECOME AVAILABLE	July, 1975

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT II-9

FY 19 76

ACTION PLAN FOR TRAINING AND MANPOWER DEVELOPMENT

Content of Training To Be Provided	Category and Numbers of Persons for Whom Training Will be Provided	Proposed Dates of Training	Organization or Institution to Provide Training	Amount of Older Americans Act Funds to be Used	
				Title III	Title IV-A
1976 Governor's Conference on Aging	Montana citizens w/interest in Aging Programs	September, 1976	Aging Services Bureau	$2500.00	
Review and update of clinical nursing skills	15 - 25 outreach nurses	August, 1975	Staff Development	$1000.00	
Awareness Training	County Commissioners 50	October, 1975	Staff Development	$1000.00	
	(For balance of training see attached Title IV A Plan)				$5262

STATE Montana

Project Coordinator Jerry Skillman

FORM 1
Page 1 of 2

TITLE IV-A
STATEMENT OF TRAINING OBJECTIVES
(For each objective complete one set)

Statement of Objective (# 1) As a result of the training during fiscal year 1976 approximately 220 County Council and Area Advisory board members will gain greater understanding of their role, duties and responsibilities and 125 Title III and Title VII project staff will become more proficient in the area of fiscal management, resource utilization, communication, and problem solving.

The preceding objective was defined as a result of an informal need assessment which was done with the target groups during fiscal year 1975 and by conferences with each area director from Montana's seven areas.

This breaks down into major goals:

I. For County Council and Area Council members to become familiar with their duties responsibilities and role in the planning and implementation of programs (Title III).

II. For project directors and staff to be aware of the existence and proper utilization of the state and local resources which can contribute to effective service delivery as related to Title III & VII projects.

III. For the Project Directors and Area Directors to receive a periodic review of fiscal accountability procedure as related to Title III and VII.

IV. For project staff to become sufficiently skilled in areas of communication and problem solving to be able to make appropriate service referrals.

Major Action Steps to Achieve Objective		Estimated Date of Completion
Step 1	Need Assessment	May 15, 1975
Step 2	Organize data into comprehensive training plan.	July 1, 1975
Step 3	Obtain approval of Area Directors and confirm schedule.	July 16, 1975

(Attach Continuation Sheets as Needed)

Major Action Steps to Achieve Objective		Estimated Date of Completion
Step 4	Plan individual training experiences	Quarterly
Step 5	Complete all training as detailed in plan.	June 30, 1976

STATE Montana

Attachment E
FORM 2

TRAINING AND MANPOWER DEVELOPMENT PLAN

PROGRAM COORDINATOR Jerry Skillman

Content of Training to be Provided	Location Where Training Will be Provided	Category and Numbers of Persons for Whom Training Will be Provided	Proposed Dates of Training	Organization or Institution to Provide Training	Funds to be Allocated TITLE IV-A
Fiscal Accountability procedure	Polson	15 (est.) Project Staff (Title III)	July	SRS Staff Development Division	$172
Fiscal Accountability procedure	Anaconda	15 (est) Project Staff (Title III)	July	SRS Staff Development Division	$172
Fiscal Accountability procedure	Helena	15 (est.) Project Staff (Title III)	July	SRS Staff Development Division	$172
Fiscal Accountability procedure	Great Falls	15 (est.) Project Staff (Title III)	July	SRS Staff Development Division	$172
Fiscal Accountability procedure	Wolf Point	15 (est.) Project Staff (Title III)	July	SRS Staff Development Division	$172
Fiscal Accountability procedure	Roundup	15 (est.) Project Staff (Title III)	July	SRS Staff Development Division	$172
Fiscal Accountability procedure	Miles City	15 (est.) Project Staff (Title III)	July	SRS Staff Development Division	$172
Orientation to Aging Services for Tribal Council Area VII	Browning	10 Indian Council members	July	SRS Staff Development Division	$114
Communication and Problem Solving Skills	Helena	10 Title VII Project Staff	July	SRS Staff Development Division	$114
Area Advisory Board Orientation to Aging Services	Great Falls	Area III Advisory Board 15	August	SRS Staff Development Division	$172

STATE Montana

Project Coordinator Jerry Skillman

FORM 1
Page 1 of 2

TITLE IV-A
STATEMENT OF TRAINING OBJECTIVES
(For each objective complete one set)

Statement of Objective (# 2)
To initiate the planning of a primary relationship between two community educational facilities and the Area Agency on Aging for the purpose of establishing training opportunities within respective communities by June 1976.

A desire to establish a community based training program has been expressed by Miles Community College in Miles City, Montana, and Dawson Community College in Glendive, Montana, and the Director of the Area Agency on Aging in Area I. This request is based on the need to have training readily and continually available in a very rural and relatively inaccessible portion of Montana. Also, as the people in this area of the state are very individualistic and nationalistic, they believe very strongly that they should do for themselves with minimal reliance on any outside sources.

	Major Action Steps to Achieve Objective	Estimated Date of Completion
Step 1	Initiate planning with Miles and Dawson Community Colleges.	August 1975
Step 2	Define academic areas in which College facilities are able to contribute.	August 1975
Step 3	Determine the extent to which available expertise contributes to meeting defined needs.	August 1975

(Attach Continuation Sheets as Needed)

Attachment D - Form 1

	Major Action Steps to Achieve Objective	Estimated Date Of Completion
Step 4	Establish procedure and policy for attendance at training for persons eligible.	October 1975
Step 5	Plan courses	November 1, 1975
Step 6	Begin recruitment	November 15, 1975
Step 7	Begin training	January 1, 1976
Step 8	Evaluate program	June 1, 1976

Attachment E
FORM 2

STATE Montana

TRAINING AND MANPOWER DEVELOPMENT PLAN

PROGRAM COORDINATOR Jerry Skillman

Content of Training to be Provided	Location Where Training Will be Provided	Category and Numbers of Persons for Whom Training Will be Provided	Proposed Dates of Training	Organization or Institution to Provide Training	Funds to be Allocated TITLE IVA
Orientation to Aging Services for Area IV County Councils	Helena	30 County Councils and Title III Project Staff	Sept. 1975	SRS Staff Development Division	$343
Orientation to Aging Services for Tribal Council Area VII	Havre	30 Indian Councils	Sept. 1975	SRS Staff Development Division	$343
Orientation to Aging Services for Tribal Council Area VII	Ashland	30 Indian Councils	Oct. 1975	SRS Staff Development Division	$343
Communication and Problem Solving Skills Area III	Great Falls	Title III Staff and I & R Referral Technicians 30	Oct. 1975	SRS Staff Development Division	$343
Communication and Problem Solving Skills Title VII	Helena	Title VII Staff 20	Nov. 1975	SRS Staff Development Division	$228
Area VII - Orientation to Aging Services	Polson	Indian Councils 15	Nov. 1975	SRS Staff Development Division	$172
Area VII - Orientation to Aging Services	Poplar	Indian Councils 15	Dec. 1975	SRS Staff Development Division	$172
Orientation to Aging Services Area III	Great Falls	40 Title III Project Staff and County Council	Jan. 1976	SRS Staff Development Division	$457
Resource Utilization Area I	Wolf Point Glendive Miles City	10 Project Staff 10 Referral Tech. 10 Referral Tech.	Feb. 1976	SRS Staff Development Division	$343
Communication & Problem Solving Title VII	Helena	20 Title VII Staff	Mar. 1976	SRS Staff Development Division	$228

Attachment E
FORM 2

STATE Montana

TRAINING AND MANPOWER DEVELOPMENT PLAN

PROGRAM COORDINATOR Jerry Skillman

Content of Training to be Provided	Location Where Training Will be Provided	Category and Numbers of Persons for Whom Training Will be Provided	Proposed Dates of Training	Organization or Institution to Provide Training	Funds to be Allocated
					TITLE IV-A
Orientation to Aging Services Area II	Billings	30 County Council and Project Staff	March, 1976	Staff Development Division	$343
Orientation to Aging Services Area IV	Bozeman	30 County Council and Project Staff	April, 1976	Staff Development Division	$343

PART III: RESOURCE ALLOCATION PLANS

STATE Montana

EXHIBIT III-1

FY 19 76

SUMMARY RESOURCE ALLOCATION PLAN

PART I:		
SUMMARY OF RESOURCES FOR IMPLEMENTING THE STATE PLAN		
A. TOTAL TITLE III ALLOTMENT:	$ 667,783	
B. TOTAL TITLE VII ALLOTMENT:	$ 750,865	
SUB-TOTAL		$ 1,418,648
C. RESOURCES AVAILABLE TO STATE AGENCY OTHER THAN TITLE III AND TITLE VII ALLOTMENT FOR IMPLEMENTING THE STATE PLAN:		
• OTHER FEDERAL	$ 619,295	
• STATE AND OTHER	$ 661,415	
SUB-TOTAL		$ 1,280,710[1]
TOTAL STATE AGENCY RESOURCES		$ 2,699,358

PART II:		
SUMMARY OF RESOURCES FOR STATE PLANNING, COORDINATION, ADMINISTRATION AND EVALUATION OF STATE PLANS		
A. TITLE III ALLOTMENT:		
• Administration of Title III and Title VII	$ 155,500	
• Training	$ 4,500	
• Demonstration Projects of Statewide Significance	$ -0-	
• Administration of Area Plans	$ -0-	
SUB-TOTAL		$ 160,000
B. RESOURCES OTHER THAN TITLE III:		
• FEDERAL	$ 38,000	
• STATE AND OTHER	$ 53,333	
SUB-TOTAL		$ 91,333
TOTAL RESOURCES FOR PLANNING, COORDINATION, ADMINISTRATION AND EVALUATION OF STATE PLAN		$ 251,333
C. FEDERAL AND STATE COST SHARING		
• FEDERAL 75 %		
• STATE 25 %		

1. See number 1, Page 3 of Exhibit III-1.

STATE Montana

EXHIBIT III-1

FY 19 76

SUMMARY RESOURCE ALLOCATION PLAN
(Continued)

PART III:			
AREA PLANNING AND SOCIAL SERVICES PROGRAM			
A. TITLE III ALLOTMENT:			$ 507,783
• Direct Provision of Services by State Agency		$ -0-	
• Areas With Designated Area Agencies		$ 507,783	
1. Program Planning	$ 34,162		
2. Development of Action Programs	$ 473,621		
(a) Coordinating Delivery of Existing Services	(23,665)		
(b) Pooling of Available but Untapped Resources	(18,173)		
(c) Supporting Services	(179,520)		
(d) Gap-Filling Services	(252,263)		
• Areas Not Covered By Area Plans		$ -0-	
B. RESOURCES OTHER THAN TITLE III:			$ 973,186[2]
• STATE AND OTHER	$ 495,878		
• FEDERAL	$ 477,308		
C. TOTAL RESOURCES FOR AREA PLANNING AND SOCIAL SERVICES PROGRAM:			$ 1,480,969

PART IV:			
NUTRITION PROGRAM			
A. TITLE VII ALLOTMENT:			$ 750,865[4]
• Nutrition Services	$ 620,865		
• Social Services	$ 130,000		
B. RESOURCES OTHER THAN TITLE VII:			$ 216,191[3]
• STATE AND OTHER	$ 112,204		
• FEDERAL	$ 103,987		
C. TOTAL RESOURCES FOR NUTRITION PROGRAM:			$ 967,056

2. See Number 2, page 3 of Exhibit III-1.
3. See Number 3, page 3 of Exhibit III-1.
4. See Number 4, page 3 of Exhibit III-1.

1. Of this total, only those funds appearing in Part II, Section B Resources Other Than Title III of this Exhibit are directly available to the State Agency. All other funds are available to or administered by the Area Agencies and/or Title VII Projects.

2. This entire amount is available to and administered by the Area Agencies.

3. This entire amount is available to and administered by Title VII Projects.

4. This amount includes FY 75 funds - $493,000; FY 75 Supplemental funds - $125,750; FY 76 funds $125,000; FY 75 Reallocated funds $7115.

STATE Montana

EXHIBIT III-1

FY 19 76

SUMMARY RESOURCE ALLOCATION PLAN
(Continued)

PART V: *SOURCES AND AMOUNTS OF RESOURCES OTHER THAN TITLE III AND TITLE VII INCLUDED UNDER PARTS I–IV.*

Source of Resources	Amount	Anticipated to be Received (√)	Currently Available (√)
Title IV-A - federal	$20,000		X
Section 308 - federal	18,000		X
Other federal*	581,295	X	
State I & R	77,188		X
Other State*	1,333	X	
Local public*	368,729	X	
Local private*	160,832	X	
TOTAL	$1227,377		

*Exact sources unknown at this time. Those funds are based on monies other than Title III and Title VII generated by the operation of Montana's Area Agencies and Title VII projects during FY 75.

STATE Montana

EXHIBIT III-1 A

FY 19 75 Supplemental

SUMMARY RESOURCE ALLOCATION PLAN *

PART I:		
SUMMARY OF RESOURCES FOR IMPLEMENTING THE STATE PLAN		
A. TOTAL TITLE III ALLOTMENT:	$ -	
B. TOTAL TITLE VII ALLOTMENT:	$ 125,750	
SUB-TOTAL		$ 125,750
C. RESOURCES AVAILABLE TO STATE AGENCY OTHER THAN TITLE III AND TITLE VII ALLOTMENT FOR IMPLEMENTING THE STATE PLAN:		
• OTHER FEDERAL	$ -	
• STATE AND OTHER	$ -	
SUB-TOTAL		$ 125,750
TOTAL STATE AGENCY RESOURCES		$ 125,750

PART II:		
SUMMARY OF RESOURCES FOR STATE PLANNING, COORDINATION, ADMINISTRATION AND EVALUATION OF STATE PLANS		
A. TITLE III ALLOTMENT:		
• Administration of Title III and Title VII	$ -	
• Training	$ -	
• Demonstration Projects of Statewide Significance	$ -	
• Administration of Area Plans	$ -	
SUB-TOTAL		$ -
B. RESOURCES OTHER THAN TITLE III:		
• FEDERAL	$ -	
• STATE AND OTHER	$ -	
SUB-TOTAL		$ -
TOTAL RESOURCES FOR PLANNING, COORDINATION, ADMINISTRATION AND EVALUATION OF STATE PLAN		$ -
C. FEDERAL AND STATE COST SHARING		
• FEDERAL - %		
• STATE - %		

*Those funds are included in the $750,865 operating level which appears in Exhibit III-3, page 1 and 2. See numbers 1 - 5, page 2 of Exhibit III-3.

STATE Montana

EXHIBIT III-1 A

FY 19 75 Supplemental

SUMMARY RESOURCE ALLOCATION PLAN
(Continued)

PART III:			
AREA PLANNING AND SOCIAL SERVICES PROGRAM			
A. TITLE III ALLOTMENT:			$ -
• Direct Provision of Services by State Agency		$ -	
• Areas With Designated Area Agencies		$ -	
1. Program Planning	$ -		
2. Development of Action Programs	$ -		
(a) Coordinating Delivery of Existing Services	(-)		
(b) Pooling of Available but Untapped Resources	(-)		
(c) Supporting Services	(-)		
(d) Gap-Filling Services	(-)		
• Areas Not Covered By Area Plans		$ -	
B. RESOURCES OTHER THAN TITLE III:			$ -
• STATE AND OTHER	$ -		
• FEDERAL	$ -		
C. TOTAL RESOURCES FOR AREA PLANNING AND SOCIAL SERVICES PROGRAM:			$ -

PART IV:			
NUTRITION PROGRAM			
A. TITLE VII ALLOTMENT:			$ 125,750
• Nutrition Services	$ 100,600		
• Social Services	$ 25,150		
B. RESOURCES OTHER THAN TITLE VII:			$ 125,750
• STATE AND OTHER	$ -0-		
• FEDERAL	$ -0-		
C. TOTAL RESOURCES FOR NUTRITION PROGRAM:			$ 125,750

STATE Montana

EXHIBIT III-1 B

FY 19 76 - 77 interim period

ESTIMATED
SUMMARY RESOURCE ALLOCATION PLAN

PART I:		
SUMMARY OF RESOURCES FOR IMPLEMENTING THE STATE PLAN		
A. TOTAL TITLE III ALLOTMENT:	$ 166,946	
B. TOTAL TITLE VII ALLOTMENT:	$ 185,938	
SUB-TOTAL		$ 352,884
C. RESOURCES AVAILABLE TO STATE AGENCY OTHER THAN TITLE III AND TITLE VII ALLOTMENT FOR IMPLEMENTING THE STATE PLAN:		
• OTHER FEDERAL	$ unknown*	
• STATE AND OTHER	$ 13,333**	
SUB-TOTAL		$ 13,333**
TOTAL STATE AGENCY RESOURCES		$ 366,217

PART II:		
SUMMARY OF RESOURCES FOR STATE PLANNING, COORDINATION, ADMINISTRATION AND EVALUATION OF STATE PLANS		
A. TITLE III ALLOTMENT:		
• Administration of Title III and Title VII	$ 38,875	
• Training	$ 1,125	
• Demonstration Projects of Statewide Significance	$ -0-	
• Administration of Area Plans	$ -0-	
SUB-TOTAL		$ 40,000
B. RESOURCES OTHER THAN TITLE III:		
• FEDERAL	$ unknown*	
• STATE AND OTHER	$ 13,333**	
SUB-TOTAL		$ 13,333**
TOTAL RESOURCES FOR PLANNING, COORDINATION, ADMINISTRATION AND EVALUATION OF STATE PLAN		$ 53,333
C. FEDERAL AND STATE COST SHARING		
• FEDERAL 75 %		
• STATE 25 %		

* See page 3, Exhibit III-IB
** See page 3, Exhibit III-IB

STATE Montana

EXHIBIT III-1B

FY 19 76 - 77 interim period ESTIMATED

SUMMARY RESOURCE ALLOCATION PLAN
(Continued)

PART III:			
AREA PLANNING AND SOCIAL SERVICES PROGRAM			
A. TITLE III ALLOTMENT:			$ 126,946
• Direct Provision of Services by State Agency		$ -0-	
• Areas With Designated Area Agencies		$ 126,946	
1. Program Planning	$ 8,541		
2. Development of Action Programs	$ 118,405		
(a) Coordinating Delivery of Existing Services	(5,916)		
(b) Pooling of Available but Untapped Resources	(4,543)		
(c) Supporting Services	(44,880)		
(d) Gap-Filling Services	(63,066)		
• Areas Not Covered By Area Plans		$ -0-	
B. RESOURCES OTHER THAN TITLE III:			$ unknown*
• STATE AND OTHER	$ unknown*		
• FEDERAL	$ unknown*		
C. TOTAL RESOURCES FOR AREA PLANNING AND SOCIAL SERVICES PROGRAM:			$ 126,946

PART IV:		
NUTRITION PROGRAM		
A. TITLE VII ALLOTMENT:		$ 185,938
• Nutrition Services	$ 153,438	
• Social Services	$ 32,500	
B. RESOURCES OTHER THAN TITLE VII:		$ unknown*
• STATE AND OTHER	$ unknown*	
• FEDERAL	$ unknown*	
C. TOTAL RESOURCES FOR NUTRITION PROGRAM:		$ 185,938

STATE Montana

EXHIBIT III-1 B

FY 19 76 - 77 Interim Period

ESTIMATED

SUMMARY RESOURCE ALLOCATION PLAN
(Continued)

PART V: *SOURCES AND AMOUNTS OF RESOURCES OTHER THAN TITLE III AND TITLE VII INCLUDED UNDER PARTS I–IV.*

Source of Resources	Amount	Anticipated to be Received (√)	Currently Available (√)
*The Sources on this interim budget other than Title III or Title VII are all unknown as Montana's Legislature meets Bi-annually (They convened in 1975 and will reconvene in 1977). The counties in Montana do not finalize their annual budgets in August each year. The state and municipal governments are on a July - June fiscal year.			
**These monies are one quarter of the usual state match ($53,333) for the State Agency Allotment ($160,000) and is only "hoped for" money since the Legislature will not convene until 1977.			

STATE Montana

FY 19 76

EXHIBIT III 2

TITLE III[1]
RESOURCE ALLOCATION PLAN

Name of Area Agency	Planning and Service Areas for Which Area Plans Will be Developed (Identify PSA by Number)			Allocation of Title III Resources					
					Development of Action Programs				
	Number	Type of Award: New (√)	Type of Award: Continuation (√)	Program Planning	Coordination of Existing Services	Pooling of Available but Untapped Resources	Supporting Services	Gap Filling Services	TOTAL
I Action for Eastern Montana	I		X	$5926	$1975[2]	$1976[2]	$16,998	$40,430	$67,305[3]
II Area Agency on Aging, Area II	II		X	5531	2272[2]	2074[2]	22,725	55,600	88,202[3]
III North Central Area Agency on Aging	III		X	3664	9161[2]	5496[2]	24,818	52,298	95,437[3]
IV Rocky Mountain Development Co.	IV		X	4939	2469[2]	2469[2]	12,778	30,055	52,710[3]
V Area V Agency on Aging	V		X	665	4972[2]	2651[2]	27,723	21,932	57,943[3]
VI Western Montana Area Agency on Aging	VI		X	7408	1235[2]	1234[2]	51,939	29,409	91,225[3]
VII Reservation Area Agency on Aging	VII		X	6029	1581[2]	2273[2]	22,539	22,539	54,961[3]
TOTAL				34,162	23,665[2]	18,173[2]	179,520	252,263	507,783[3]

(Attach Continuation Sheet as Needed)

1 See number 1, page 2 of Exhibit III-2
2 See number 2, page 2 of Exhibit III-2
3 See number 3, page 2 of Exhibit III-2

1. The figures found on page 1 of Exhibit III-2 are based on Montana's Area Agency budgets for FY 76.

2. The Coordination and Pooling activities are funded as administrative functions of the Area Agencies. The figures are determined by the percent of time indicated on Exhibit A-2, Section A and Exhibit F-1 of their respective Area Plans for FY 76.

3. Title III monies are allocated to the Planning and Service Areas in the following manner: 60% according to the 60+ population; 20% according to the 60+ low income population; 20% according to the 60+ minority population.

STATE Montana

FY 19 76 - 77 Interim period
(July 1, 1976 - September 30, 1976)

TITLE III
RESOURCE ALLOCATION PLAN *
ESTIMATE

Name of Area Agency	Planning and Service Areas for Which Area Plans Will be Developed (Identify PSA by Number)			Allocation of Title III Resources					
					Development of Action Programs				
	Number	Type of Award: New (√)	Type of Award: Continuation (√)	Program Planning	Coordination of Existing Services	Pooling of Available but Untapped Resources	Supporting Services	Gap Filling Services	TOTAL
I Action for Eastern Montana	I		X	$ 1482	$ 494	$ 494	$ 4250	$ 10107	$ 16,827
II Area II Agency on Aging	II		X	1383	568	518	5681	13900	22,050
III North Central Area Agency on Aging	III		X	916	2290	1374	6204	13075	23,859
IV Rocky Mountain Development Coun	IV		X	1235	617	617	3194	7514	13,177
V Area V Agency on Aging	V		X	166	1243	663	6931	5483	14,486
VI Western Montana Area Agency on Aging	VI		X	1852	309	309	12985	7352	22,807
VII Reservation Area Agency on Aging	VII		X	1507	395	568	5635	5635	13,740
TOTAL				8541	5916	4543	44880	63066	126,946

(Attach Continuation Sheet as Needed)

*This Exhibit is only an estimate based on 25% of Montana's annual Title III allotment and is included solely at the request of the Administration on Aging.

STATE Montana

FY 19 76

EXHIBIT III 3

TITLE VII
RESOURCE ALLOCATION PLAN [5]

Name of Project	PSA Number	Part of Area Plan		Type of Award		Allocation of Title VII Resources by Project		
		Yes	No	New (√)	Continuation (√)	Food & Related Costs	Social Services	TOTAL
Senior Nutrition Program [1]	I		X	X		82,000	18,000	100,000
Senior's Dinner Program[2]	II		X		X and expansion	107,933	16,000	123,933
Hill County Council on Aging Senior Nutrition Program[3]	III		X		X and expansion	107,780	36,000	143,780
Daily Dinner Club	IV		X		X	96,507	19,000	115,507
Deer Lodge County Council on Aging Nutrition Program	V		X		X	51,571	15,000	66,571
Butte Senior Diner's Club	V		X		X	77,959	6,000	83,959
Flathead County Council on Aging[4]	VI		X	X		90,000	20,000	110,000
FY 75 Reallocated Funds[6]						$ 7,115[6]	$	$ 7,115[6]
TOTAL						$620,865	130,000	750,865[5]

1 See number 1, page 2 of Exhibit III-3.
2 See number 2, page 2 of Exhibit III-3.
3 See number 3, page 2 of Exhibit III-3.
4 See number 4, page 2 of Exhibit III-3.
5 See number 5, page 2 of Exhibit III-3.
6 See number 6, page 2 of Exhibit III-3.

1. Includes minority operated site - Fort Peck Indian Reservation.

2. Includes minority operated sites - Crow Indian Reservation and Northern Cheyenne Reservation.

3. Includes minority operated sites - Rocky Boy Indian Reservation, Blackfeet Indian Reservation and Fort Belknap Indian Reservation.

4. Includes minority operated site - Flathead Indian Reservation.

5. The funds appearing in this Exhibit include:

   FY 75 funds - $493,000 (AOA-PI-75-21); FY 75 Supplemental - 125,750 (AOA-PI-75-23); FY76 Funds - $125,000 (AOA-PI-75-31); FY75 Reallocated Funds-$7115 (AOA-PI-75-36).

   The five existing projects are forward funded and will be refunded on a project year of October 1, through September 30, with FY 75 funds $493,000.

   The new Title VII projects and reservation sites will be funded on October 1 with FY 75 Supplemental funds - $125,750 - and continued through September 30, with FY 76 funds - $125,000.

6. These are FY 75 Reallocated Funds. The State Agency has not yet determined the area of greatest need for these one time monies. When this area has been determined, on or before January 1, 1976, the appropriate Exhibits will be revised and forwarded to the Administration on Aging.

STATE Montana

FY 19 76-77 Interim Period
(July 1, 1976 - September 30, 1976)

EXHIBIT III-3 A

TITLE VII
RESOURCE ALLOCATION PLAN*
Estimate

Name of Project	PSA Number	Part of Area Plan		Type of Award		Allocation of Title VII Resources by Project		
		Yes	No	New (√)	Continuation (√)	Food & Related Costs	Social Services	TOTAL
Senior Nutrition Program	I		X		X	20,500	4,500	25,000
Senior's Dinner Program	II		X		X	26,983	4,000	30,983
Hill County Council on Aging Senior Nutrition Program	III		X		X	26,945	9,000	35,945
Daily Dinner Club	IV		X		X	24,127	4,750	28,877
Deer Lodge County Council on Aging Nutrition Program	V		X		X	12,893	3,750	16,643
Butte Senior Diner's Club	V		X		X	19,490	1,500	20,990
Flathead County Council on Aging	VI		X		X	22,500	5,000	27,500
T O T A L						153,438	32,500	185,938

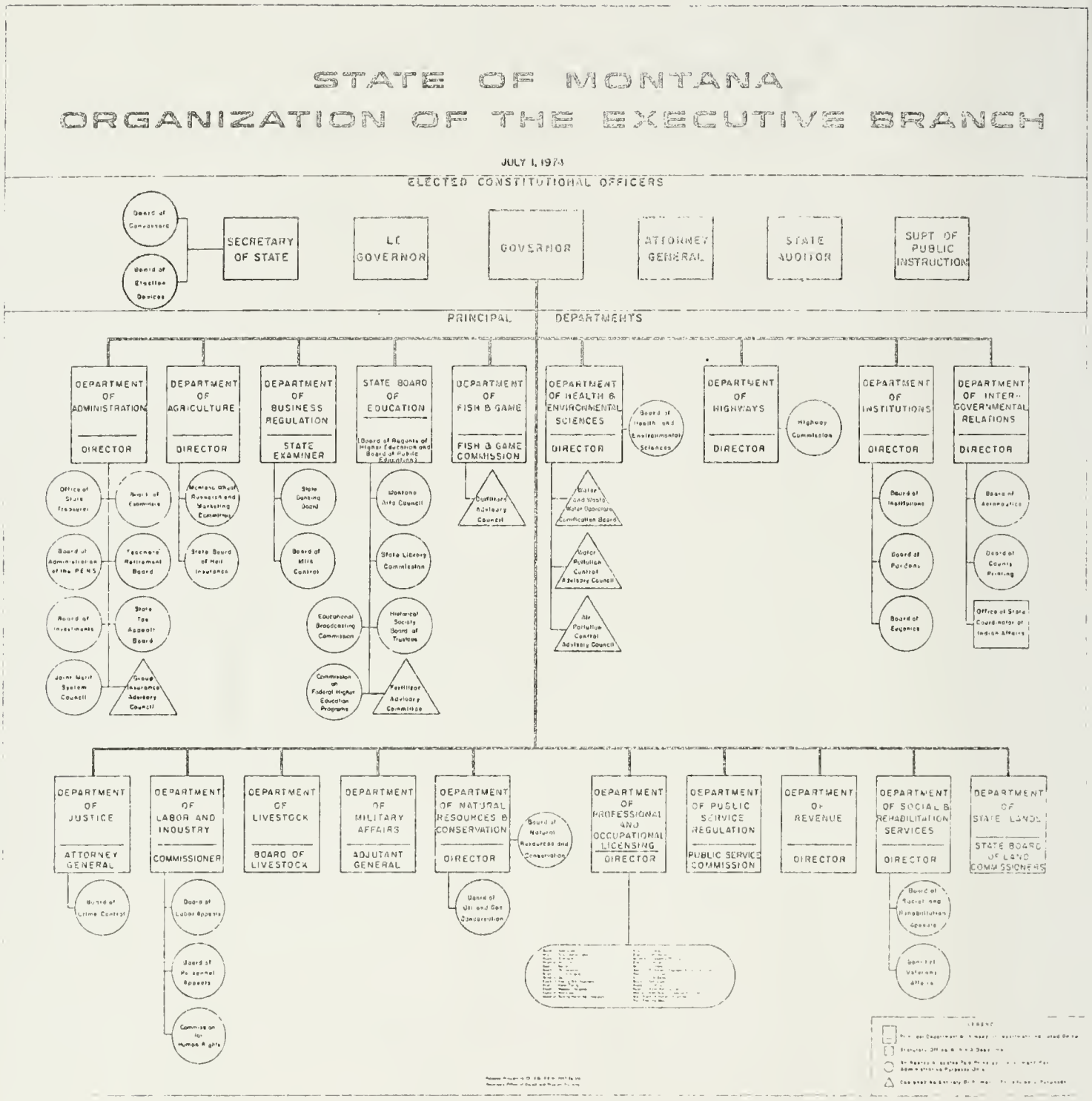
*This Exhibit is only an estimate based on 25% of Montana's Title VII authorized operating level (AOA-PI-75-31).

PART IV: GENERAL PROVISIONS

State Montana

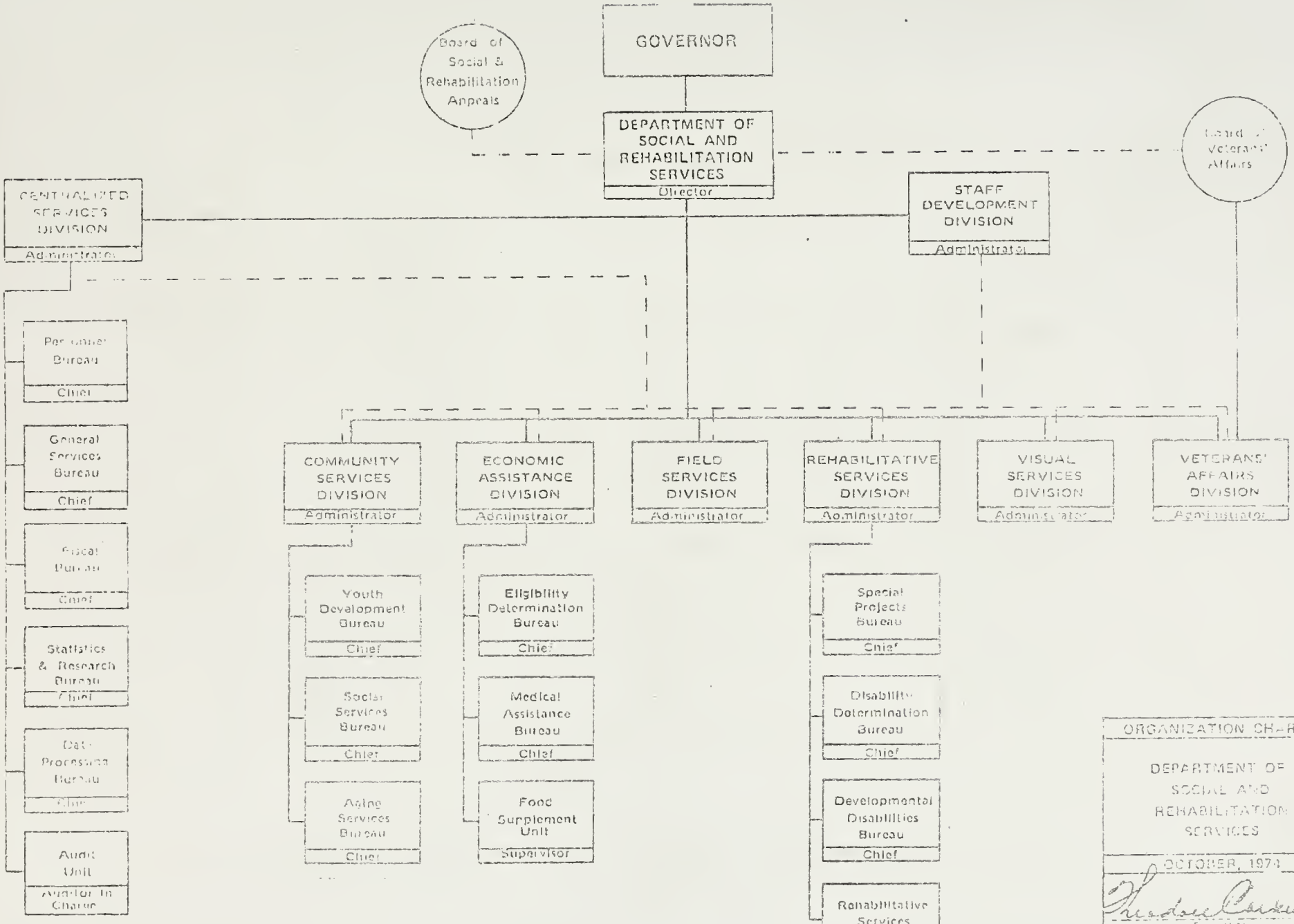
Exhibit IV.1

FY 19 76



State Montana
FY 19 76

Exhibit IV.2 Page 1 of 2

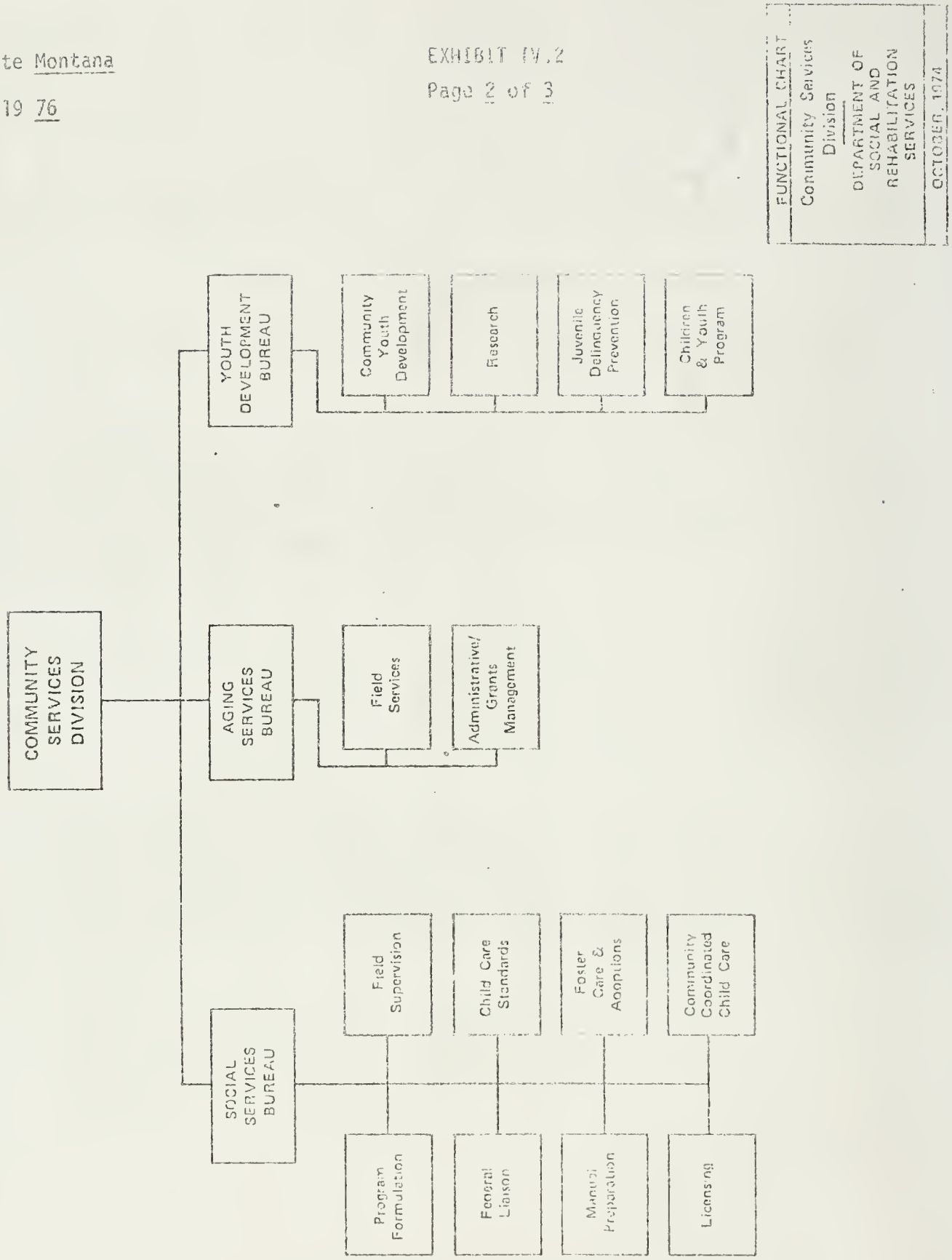


State Montana

FY 19 76

EXHIBIT IV.2

Page 2 of 3



STATE Montana

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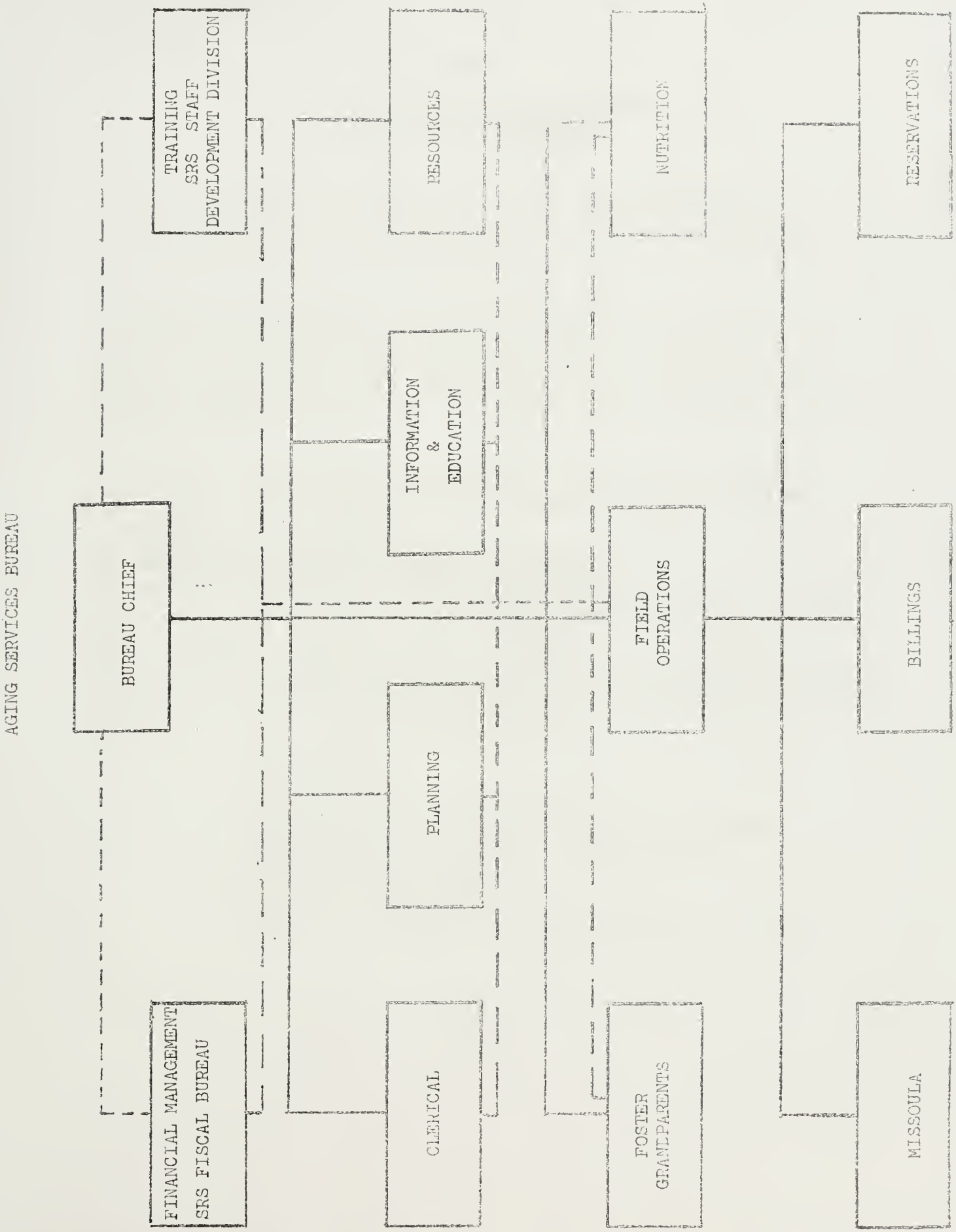
Exhibit IV-2
Page 2 of 2



STATE Montana

FY 1976

Not Applicable

/ In cases where the State Agency is an independent single-purpose agency, the legislative or executive authority establishing such agency is to be submitted/

STATE Montana

EXHIBIT IV.4

FY 19 76

FUNCTIONAL STATEMENT FOR
SINGLE ORGANIZATIONAL UNIT

Set forth in detail the functions performed directly by the single organizational unit. Specify which functions, if any, are performed by another unit(s) of the State agency or another State agency under the supervision of the single organizational unit.

The Department of Social and Rehabilitation Services has delegated the authority and responsibility to administer Title III and VII of the Older American's Act of 1965 as amended, and any other titles within the act that may become the agencies responsibility to the Aging Services Bureau of the Community Services Division of the Department of Social and Rehabilitation Services.

The Aging Services Bureau is not divided into specific units responsible for planning, coordination, administration, evaluation, or technical assistance. The Aging Services Bureau employs specialists to carry out the above mentioned functions.

The Aging Services Bureau Administrative Officer/Planner has the responsibility of providing technical assistance in the development of the annual Area Plans. The State Plan for the Montana Aging Services Bureau is a direct reflection of those objectives and priorities identified by the Area Agencies as target functions for any given fiscal year. Sections of the Plan dealing with coordination, administration, evaluation and technical assistance are implemented by the entire staff of the Aging Services Bureau consisting currently of the following positions:

1 Bureau Chief
1 Dietitian II
1 Administrative Officer/Planner
1 Administrative Officer/Foster Grandparent Director
1 Administrative Officer/Model Project Director
1 Administrative Officer/Resource Specialist
3 Community Organization Workers
1 Financial Management Specialist - SRS, Fiscal Bureau
1 Trainer - SRS, Staff Development Division

STATE Montana

FY 1976

EXHIBIT IV-5

PROPOSED STAFFING PLAN FOR SINGLE ORGANIZATIONAL UNIT

1. Identify Each Position Individually by Descriptive Title	2. Percent of Time or Effort		Status of Position		If Position is Currently Filled, Indicate (√) if Staff Member is								
					Sex		Age		Racial-Ethnic Composition				
	Title III	Title VII	Indicate (√) Positions, Currently Filled	If Proposed Position, Enter Fiscal Year Quarter Position Will be Filled	M	F	Under 60	60 or Over	a. American Indian	b. Negro	c. Spanish Language	d. Oriental	e. Other
Executive Leadership													
Bureau Chief	60	40	X		X		X						X
Other Professional													
Field Coordinator (Billings)	60	40	X		X		X						X
Field Coordinator (Reserva)	60	40	X		X		X		X				
Field Coordinator (Missoula)	60	40	X			X	X						X
**Financial Managemt.Specialist	50	50	X		X		X						X
***Trainer	75	25	X		X		X						X
Foster Grandparent Director			X			X	X						X
Nutritionist		100	X			X	X						X
Planner	50	50	X		X		X						X
Information and Education	75	25	X		X		X						X
Resource Specialist	75	25	X		X		X						X
Clerical													
Secretary	50	50	X			X	X						X
Secretary	50	50	X			X	X						X

* Includes public relations.
** Position in SRS, Fiscal Bureau - Shared on 50/50 basis with Youth Development Bureau.
*** Position in SRS, Staff Development Division - Shared on 75/25 basis with Youth Development Bureau. Aging Services 75% is funded with Title IV-A funds.

STATE ADVISORY COMMITTEE ON AGING

I. The State Advisory Committee on Aging has [x] has not [ ] reviewed the State plan prior to submission to the Governor

II. Describe the responsibilties, functions and composition of the State Advisory Committee on Aging

The responsibilities, functions and composition of the State Advisory Council on Aging which meets at least quarterly, are dictated by the Revised Codes of Montana, 1947; Paragraphs 82A - 103(7); 82A-110.

For the composition of the State Advisory Council on Aging see Exhibit IV.6A, this plan.

Section 82A - 103(7) and Paragraph 82A-110 are as follows:

82A-103. Definitions. As used in this title:

(7) "Advisory capacity" means furnishing advice, gathering information, making recommendations, and performing such other activities as may be necessary to comply with federal funding requirements, and does not mean administering a program or function or setting policy.

82A-110. Creation of advisory councils. (1) A department head or the governor may create advisory councils. An official of the executive branch of state government other than a department head or the governor, including the superintendents of the state's institutions and the presidents of the units of the state's university system, or an agency, may also create advisory councils, but only if federal law or regulation requires that such official or agency create the advisory council as a condition to the receipt of federal funds.

(2) Each advisory council created under this section shall be known as the "_____ advisory council."

(3) The creating authority shall prescribe the composition and advisory functions of each advisory council created; appoint its members, who shall serve at the pleasure of the governor; and specify a date when the existence of each advisory council ends.

(4) Advisory councils may be created only for the purpose of acting in an advisory capacity as defined in section 82A-103(7).

STATE ADVISORY COMMITTEE ON AGING

I. The State Advisory Committee on Aging has /XX/ has not /__/ reviewed the State plan prior to submission to the Governor

II. Describe the responsibilties, functions and composition of the State Advisory Committee on Aging

(5) Unless he is a full-time salaried officer or employee of this state or of any political subdivision of this state, each member is entitled to be paid in an amount to be determined by the department head, not to exceed twenty-five dollars ($25) for each day in which he is actually and necessarily engaged in the performance of council duties, and he is also entitled to be reimbursed for actual and necessary expenses incurred while in the performance of council duties. Members who are full-time salaried officers or employees of this state or of any political subdivision of this state are not entitled to be compensated for their service as members, but are entitled to be reimbursed for their actual and necessary expenses.

(6) Unless otherwise specified by the creating authority, at its first meeting in each year each advisory council shall elect a chairman and such other officers as it considers necessary.

(7) Unless otherwise specified by the creating authority, each advisory council shall meet at least annually and shall also meet on the call of the creating authority or the governor, and may meet at other times on the call of the chairman or a majority of its members. An advisory council may not meet outside the city of Helena without the express prior authorization of the creating authority.

(8) A majority of the membership of an advisory council constitutes a quorum to do business.

(9) Except as provided in subsection (10) of this section, an advisory council may not be created or appointed by a department head or any other official without the approval of the governor. In order for the creation or approval of the creation of an advisory council to be effective, the governor must file in his office and in the office of the secretary of state a record of the council created showing the council's:

(a) Name, in accordance with subsection (2) of this section.
(b) Composition.
(c) Names and addresses of the appointed members.
(d) Purpose.
(e) Term of existence, in accordance with subsection (11) of this section.

STATE ADVISORY COMMITTEE ON AGING

I. The State Advisory Committee on Aging has [XX] has not [ ] reviewed the State plan prior to submission to the Governor

II. Describe the responsibilties, functions and composition of the State Advisory Committee on Aging

(10) The board of public education, the board of regents of higher education, the state board of education, the attorney general, and the superintendent of public instruction may create advisory councils, which shall serve at their pleasure, without the approval of the governor. They must file a record of each council created by them in the office of the governor and the office of the secretary of state in accordance with subsection (9) of this section.

(11) An advisory council may not be created to remain in existence longer than two (2) years after the date of its creation or beyond the period required to receive federal or private funds, whichever occurs later, unless extended by the governor, or by the board of public education, or by the regents of higher education, or by the state board of education, or by the attorney general, or by the superintendent of public instruction for those advisory councils created in the manner set forth in subsection (10) of this section. If the existence of an advisory council is extended, they shall specify a new date, not more than two (2) years later, when the existence of the advisory council ends, and file a record of the order in the office of the governor and the office of the secretary of state. The existence of any advisory council may be extended as many times as necessary.

AGING SERVICES BUREAU
ADVISORY COUNCIL

The names, titles and functions of Council members serving at the pleasure of the Governor are:

Name and Affiliation	General Public	Older Consumer	Low Income	Minority Person	Private Agency Representative	Public Agency Representative	Nutrition Advisory Council Representative
Claude D. Williams - Montana Senior Citizens Association		X			X		
Dr. John Anderson - Director, Montana Dept. of Health						X	
Val Galle - County Commissioner						X	
Norman Howard - President, Senior Citizens Center		X		X	X		
David T. Berg, M.D. - Retired M.D.	X	X					
Clyde Jarvis - President, Montana Farmers Union					X		
Howard Ellsworth - Consumer		X					
Gladys Makela - Member, Carbon County Council on Aging		X			X		
William A. MacMillan - Printer	X	X					
Tom Gardner - C.A.P. Planner				X		X	
Monte Fenner - Indian Representative		X	X	X			X
Joe DeLong - Council Chairman - County Commissioner						X	X
Don Gibson - County Commissioner		X				X	X
John St. Jermain - County Commissioner		X				X	X
Connie Johnson - Nutritionist						X	X
Ben Smith - Food Service Manager					X		X
Wilma Joe Slaughter - Consumer		X					X
Mary Lou Shaw - Project Director					X		X

State Montana

FY 19 76

AGING SERVICES BUREAU
ADVISORY COUNCIL

Name and Affiliation	General Public	Older Consumer	Low Income	Minority Person	Private Agency Representative	Public Agency Representative	Nutrition Advisory Council Representative
Barbara Ferretti - Project Director			X				X
John Laitinen - Former Director, County Welfare		X					X
H. H. Hughes - Consumer		X					

STATE Montana
FY 19 76

CHARACTERISTICS OF STATE'S OLDER POPULATION*
BY PLANNING AND SERVICE AREA

1. Planning and Service Areas (Identify by Number)	2. Total Population in Area	3. Population Aged 60 or Over in Area	4. Percent of Total State Population Aged 60 or Over Represented in Area	5. Racial-Ethnic Composition of Population Aged 60 or Over (by Numbers)					6. Percent of Total State Minority Population Aged 60 or Over Represented in Area	7. Population Aged 60 or Over With Incomes Below Poverty Level in Area	8. Percent of Total State Population Aged 60 or Over With Incomes Below Poverty Level Represented in Area
				a. American Indian	b. Negro	c. Spanish Language	d. Oriental	e. Other			
Area I	93,221	13,662	13.8%	442	1	34	2	13,217	10.5%	6,021	14.6%
Area II	135,263	19,296	19.4%	308	38	140	12	18,938	10.9%	8,873	21.5%
Area III	144,120	17,658	17.8%	753	24	84	19	16,862	19.3%	6,816	16.6%
Area IV	86,869	11,971	12.1%	51	17	37	8	11,895	2.5%	4,439	10.8%
Area V	80,231	13,680	13.8%	75	31	72	3	13,571	4.0%	4,953	12.1%
Area VI	154,691	20,901	21.1%	311	9	84	9	20,572	9.0%	9,026	21.9%
Area VII**	19,938	2,003	2.0%	2,003	0	0	0	0	43.8%	998	2.4%

(Attach Continuation Sheets as Needed)

* Based on 1970 Census Data as supplied by Montana State Department of Intergovernmental Relations, Information Systems Bureau.
** Based on the above and the Bureau fo Indian Affairs Missouri River Basin Study.

STATE Montana

FY 19 76

No Change

/ Map of planning and service areas for the State/

STATE Montana

EXHIBIT IV-9

FY 19 76

No Change

KEY CHART TO MAP WHICH IDENTIFIES THE PLANNING AND SERVICE AREAS FOR THE STATE

(See Instructions for Completion of State Plan)

1. Planning and Service Areas (Identify by Number)	2. Identify the Counties, Metropolitan Areas, and Indian Reservations within each Planning and Service Area

(Attach Continuation Sheets as Needed)

STATE Montana

EXHIBIT IV-10

FY 19 76

No Change

CERTIFICATION REGARDING THE DESIGNATION OF PLANNING AND SERVICE AREAS IN THE STATE

(This form is to be completed only if there has been a change in the boundaries of planning and service areas from what was presented in the State plan approved for the previous Fiscal Year)

a Certification of compliance with the clearinghouse process established in accordance with OMB Circular A-95.

This is to certify that the provisions of OMB Circular A-95 have been carried out with regard to the designation of planning and service areas in the State.

This is to certify also that (check appropriate box):

☐ No comments have been received from the appropriate clearinghouse(s).

☐ The comments of the appropriate clearinghouse(s) have been considered in the designation of planning and service areas in the State; such comments are attached to this State plan.

b. The State agency has divided the State in accordance with the following boundaries.

☐ Office of Management and Budget Circular A-95 issued pursuant to the Intergovernmental Cooperation Act of 1968

☐ Other (Identify)

PART V: SUPPLEMENTAL EXHIBITS

STATE Montana

EXHIBIT V.1

FY 19 76

MODIFIED

DEFINITION OF LOW INCOME

In keeping with §903.48 pf the Regulations, the State agency here proposes a modified definition of the term "low income", including the relevant data which demonstrate that special factors affecting the economic status of older persons in the State require such modification.

The State Agency accepts the Federal definition that the term "low income" refers to those incomes which are below the current Department of Commerce, Bureau of Census Poverty Threshold.

STATE Montana

EXHIBIT V.2

FY 19 76

DIRECT PROVISION OF SOCIAL SERVICES
BY THE STATE AGENCY

In keeping with §903.53 of the Regulations, where the State agency requests approval to provide social services directly, the State agency shall complete the following information: the service(s) to be provided, area and population to be served, a justification for such provision directly by the State agency, and the manner in which the State agency is organized to provide such services.

The State Agency will not provide social services directly during FY76.

STATE Montana

EXHIBIT V.3

FY 19 76

PROPOSAL TO CONDUCT

DEMONSTRATION PROJECTS OF STATEWIDE SIGNIFICANCE

In keeping with §903.54 of the Regulations, the State agency here identifies any demonstration projects of Statewide significance which it proposes for funding this fiscal year, including: description of nature of project, area and population to be served, objectives, projected impact or significance of the project and the method by which it will be evaluated.

No Title III or Title VII funds are being used in this manner.